

**Minutes of the Annual Parish Meeting held on Wednesday 8<sup>th</sup> May 2019 at 7.00pm in the Coronation Hall, Wilby.**

**Parish Councillors Present:** Cllr Ian Williamson, Cllr Steve Lee, Cllr Karen Collins, Cllr Robin Cross

**In attendance:** District Cllr Julie Flatman, 9 members of the public & Clerk Julie Collett

- 1. Introduction and welcome by Chair of the Parish Council**
- 2. Apologies for absence** Cllr Guy MacGregor, Cllr Rebecca Regis, Mary Pipe & Alison Taylor
- 3. To approve the minutes of the last Annual Parish Meeting held on 9<sup>th</sup> May 2018.** The minutes of the meeting, having previously been published on the website and parish noticeboard, were unanimously agreed and signed as correct . **To discuss any matters arising from the minutes.**  
No matters arising.
- 4. To receive a report from the Parish Council** - Cllr Williamson presented a report: see Appendix A
- 5. To receive reports from:**
  - 5.1 Wilby School-Mrs Roisin Wiseman Headteacher - Appendix B
  - 5.2 Wilby WI -Mrs Carol Cropley - Appendix C
  - 5.3 Wilby PCC – Presented by Cllr Williamson, apologies from Mary Pipe - Appendix D
  - 5.4 Coronation Hall – Presented Cllr Williamson, apologies form Alison Taylor - Appendix E
  - 5.5 District Councillor- Cllr Julie Flatman - Appendix F
  - 5.6 County Councillor-Presented by Cllr Ian Williamson, apologies from Cllr McGregor -Appendix G
  - 5.7 Mid Suffolk North Safer Neighbourhood Team-Presented by Cllr Williamson - Appendix H
- 6. Update on the Neighbourhood Plan led by Cllr Steve Lee.** – Cllr Steve Lee gave a resume of the progress of the Neighbourhood Plan over the past year.Two very successful consultations have been held gathering information in order to draft the plan. The consultant is now colating the information ready to produce the draft document. This document will go for public consultantation for six weeks, and then hopefully to referendum within the current financial year. Excellent progress is down to a great Volunteer Group and Consultant under the leadership of Cllr Steve Lee and Stuart Banks. Thanks from Cllr Williamson for the excellent work.
- 7. Public Forum.** A resident asked for the latest on the Crown in Brundish. Cllr Lee confirmed that the appeal has been upheld and permission granted for the Crown to become a residential property.

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**8. Closure** – The Chairman thanked those who had attended and those who had presented reports. The meeting closed at 8.15pm

**Signed as a true record.**

**Chairman**\_\_\_\_\_ **Date**\_\_\_\_\_

## **Appendix A**

### **WILBY ANNUAL PARISH MEETING 8 MAY 2019**

#### **Report from Wilby Parish Council**

It was with much regret that we heard in February that our former Vice-Chairman, David Holliday, had died after a long illness. I was therefore very pleased, on behalf of the Parish Council, to accept an invitation to give an appreciation of his service to the community of Wilby at his memorial service in April.

During the year we have had further changes in the membership of the council and those who support it directly. Richard Woolgrove tendered his resignation in March since he no longer felt able to fulfil his role as a councillor adequately, having acquired a property in southern Italy which entailed long absences from Wilby. It is very pleasing however that we will welcome a new member of the council at our meeting next week, Rebecca Regis, who will represent the landowner/farmer interest - too long absent from the council. This will bring our numbers to five councillors. There remain two vacancies which ideally should be filled to reflect the range and diversity of residents in Wilby.

In January, we welcomed Alison Walls, as our new Footpath Warden, taking over this role from Karen Collins. Alison has a lot of ideas for improving the amenity of our public footpaths and already we have seen a number of replacement bridges being put in place. Some may have noticed some new tree planting along London City Road. Reviving an idea mooted to mark The Queen's Jubilee, Julian Roughton, our Tree Warden has obtained permission for this new planting and we are grateful to him and his family for what we are sure will be a most attractive addition to this approach to Wilby.

The council has met on eight occasions in the last year and has dealt with a range of domestic planning applications. Importantly the council has also supported Brundish Parish Council in seeking to ensure that The Crown public house remains available as a local amenity. There will be a separate item on the Neighbourhood Plan later in this meeting so I will not dwell on that here. Suffice to say however that the council is very grateful for the contribution which the Volunteer Group has made and is making to the development of the plan and the council applauds the very professional manner in which the Plan process has been designed and managed under the leadership of Councillor Steve Lee.

Almost hidden from public view, an enormous amount of work has been done this year in ensuring that the council complies with the new General Data Protection Regulations. This has required the drawing up of a host of new policy and practice documents; the introduction of a new email system for council business; and the provision of substantial funds to ensure that, should a breach occur, then the council has the resources to pay any fine that might be levied. Virtually all this work has fallen on the shoulders of our Clerk, Julie Collett, and I would like to pay tribute to her for a job extremely well done. I might add that this was all done at a very stressful time for her personally due to serious illness in her family.

I must mention the continued support we have had from our County Councillor, Guy McGregor, and from our District Councillor, Julie Flatman. Both have been very diligent in attending our meetings and keeping us up to date on what is going on "above" as it were. They have also

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kindly made available funds from their locality budgets to support our Neighbourhood Plan and in Julie's case to cover the development of a new Footpath Map as well as resources for the Village hall.

Finally I must on your behalf thank my fellow Parish Councillors for all their hard work over the last year in contributing to our meetings and decisions. As well as attending those meetings each councillor has willingly taken on additional tasks. I have mentioned Steve Lee and the Neighbourhood Plan. He also leads for us on planning issues. Karen Collins has overseen the production of what I hope everyone will agree is a lovely new Footpath Map for the parish as well as serving on the Volunteer Group. Robin Cross, a fellow member of the Volunteer Group, has taken on the management of the defibrillator and has become our IT expert, organizing our new wilbypc email system. I have mentioned Julie, our Clerk's contribution to data protection, but she is also the key person who ensures we work within the law, keeps our accounts, prepares for and records our meetings. We are all indebted to her for her excellent support and advice.

All of us on the Parish Council are committed to working on behalf of the residents of Wilby to support our community. In reviewing planning applications we take care to ensure that proposals are consistent with the nature of our village and its needs; in introducing innovations such as the defibrillator or the Speed Indicator Device, we seek to ensure that these are of direct benefit, and we seek ensure that our publically provided funds are carefully managed. We have many responsibilities and powers but the capacity to exercise these are inevitably constrained by the resources available, be this money or land or buildings. Most importantly we must look to our community to support and guide our endeavours.

If you have any questions or comments arising from this report or wish to raise any other issue regarding the Parish Council, please feel free to do so.

Ian Williamson  
Chairman, Wilby Parish Council  
May 2019

## **Appendix B**

CEVC Primary School  
Parish Council  
Annual Report  
May 7<sup>th</sup> 2019

**School successes:** The year began well with the news that once again Wilby pupils have achieved excellent levels in terms of both attainment and progress. The secretary of State for Education wrote to the school to congratulate the staff and pupils on the very high level of progress in Reading, Writing and Mathematics achieved in the KS2 SATs.

In December we received a one day inspection from Ofsted. The inspector noted that the school demonstrated strong practice and marked improvement since the last inspection in 2015. The report was very positive with a number of particular strengths being commented upon including:

- The leadership has created an ambitious and caring school that is very responsive to the needs of all individuals'
- 'Pupil behaviour is impeccable and this contributes towards a remarkably positive learning environment'
- 'Pupils work with diligence and curiosity'
- The school ethos ensures 'that every child can achieve well in school regardless of any barriers that they may face.'

The short inspection was so good that the inspector has recommended that the school receives a further two day inspection in the near future which will allow them the opportunity to show that they have raised their performance to an 'Outstanding' level.

**Cross curricular learning and celebrating the Arts:** Wilby school was delighted to find out at the end of May that they had been awarded the Gold level Artsmark by the Arts Council of Great Britain. The Arts have always been central to the ethos at Wilby Primary School but working towards the Gold Arts Mark has helped the school to identify and celebrate what we already do and to extend provision further in order to enrich the curriculum in innovative ways and to provide high quality arts experiences which extend beyond the school day. Summer Performance: Y2-Y6 produced an amazing musical about the life of Charles Darwin. Their performance of 'Darwin Rocks' was a tremendous success and pupils also went on to sing excerpts from the musical on the main stage at Stradisphere in July. At Christmas KS1 sang their hearts out as they performed their Christmas play 'A little Bird told me.'

**Sporting success:** Gold Sports Award: Wilby school was delighted to find out that they have been awarded the Gold level Sportsmark for outstanding provision in sporting activity. Only two schools in the area have received this level of accolade (one of which is a High School) and it has been wonderful to have the achievements of our Sports Leads recognised in this way. The school continues to win medals in many areas of sports including football, netball, cross country, gymnastics and swimming. Our swimming team will represent the area in the regional finals in June. Participation in sport/ physical activity is very high and the school continues to ensure that children have the opportunity to experience a wide range of sporting/ physical activities including: sailing, kayaking, parkour, dance, orienteering and outdoor adventurous challenge days so that as many pupils as possible find something that interests and engages them for the future.

**Church School links:** This year we have once again enjoyed celebrating the main festivals from the Christian calendar at St Mary's Church and alongside the usual services at Easter harvest and Christmas, the school has also celebrated Advent and held special services/ events to mark Remembrance Sunday. Our dedicated WW1 day on Tuesday the 9<sup>th</sup> November allowed children the opportunity to dress up in period costume and to take part in a 1918 school day- re-enacting classroom activities, playground games and even sampling a typical WW1 school dinner. On Friday 19<sup>th</sup> October all of the children from Y2 upwards visited the Imperial war Museum at Duxford for a brilliant WW1 fact finding day. Events continued after the half term holiday when the children were be visited by the great niece of Corporal Leggett, one of the soldiers who came from Wilby village. She shared memorabilia and family stories which have been passed from one generation to the next. What better way to bring history alive! Following this the school invited everyone to join them for a special World war 1 Evening on Wednesday 7<sup>th</sup> November at 6pm, which remembered those fallen through music (including WW1 sing -a- long tunes) dance, art and the children's own writing. We will be joined by members of the Royal British Legion who also led a commemorative reflective event at St Mary's Church Wilby the next day (November 8<sup>th</sup>) The children sang in church and then after sharing a short life-story of the two soldiers who have war graves at Wilby, they laid poppy crosses at the two graves. A key element of the event was linking stories of those whose lives were affected by the war with our communities today.

**Charity events:** In June last year our Music for a Summer's Evening was an extra special event as professional musicians combined their talents with that of the school's pupils (past and present) in order to raise money for the Brain Tumour Charity. Suffolk born singer songwriter Matt Bayfield who has been diagnosed with a brain tumour headed the bill at this wonderful evening which raised over £500 for the Brain Tumour Charity  
Our School fete on June 30<sup>th</sup> was also a resounding success and has raised well over £1000 for school funds

This year Wilby School is working on the Archie Project with Hartismere Place Care Home in Eye. The Archie Project is an exciting intergenerational dementia awareness project that links local primary schools, care homes/ sheltered housing schemes, businesses/ services and community members to ultimately dispel the fear and stigma often associated with dementia and create more dementia friendly communities. Owl Class has taken part in a number of workshops in school to help develop their understanding and they have also had the opportunity to go to Hartismere Place to meet the residents there and spend some time talking to them, reading to them and playing games or doing craft activities. The children are loving their involvement in this project and have already started planning a special Christmas party for the residents. We believe that this type of experience will help develop compassion, tolerance and understanding in our young people – skills which are crucial to the success of society as a whole.

The school also continues to work closely with Foxearth Nursing Home. The children performed for the residents of the home at Christmas and in June they will be playing/ singing at the home as part of their Macmillan cancer Morning to raise funds for the charity. The number of pupils on roll continues to increase steadily and the school future not only looks secure but also very bright.

## **Appendix C**

### Wilby WI report

Wilby WI have had a very good year. We now have 30 members and our monthly meetings are always well attended. We've had an interesting range of speakers varying from natural health products to life in the army, to pencil drawing! Next week we have an open meeting with a talk on Wolsey's Angels, the bronze angels which Thomas Wolsey had made for his tomb but were never used.

Besides this we have several other active groups: lunch club, reading group, walking group, crochet club and crafty chat which all meet regularly. We are also taking part in walking netball at Debenham, so never a dull moment!

Charities we've supported this year include Each, the Lighthouse Charity and Associated Countrywomen of the World.

One of our highlights this year was to win the poetry competition at Suffolk Show with a poem on ageing written by Alison Taylor, we are very proud of her achievement.

We've had a number of outings, including a trip to the Houses of Parliament and in February we went to see Calendar Girls in Norwich. In August we will be going to see 'The Woman who cooked her husband' at Southwold Theatre, which should be interesting! There is also a walking tour of Norwich in June, and in September we plan to visit Wingfield College.

With so much going on we now have a notice board in the village hall which shows all the activities available. Also on display are two photos of us all, taken by Brian Jaquest, one has been sent to Suffolk East Federation as part of their centenary celebrations.

Soon you will see a large windmill outside the hall which we have made, with the help of Steve Lee, all from recycled materials. This will be part of a windmill trail between all participating WIs in the Suffolk East area, to mark the centenary of Suffolk East Federation of WIs.

I'll end with a shameless plug for our jumble sale this Saturday which will be here. Lots of bargains and tea/coffee and home made cakes on offer as well!

## **Appendix D**

Report from St Mary's Church, Wilby

The church continues to be a Christian presence in the village and is open every day. There is a service in St Mary's Church every Sunday morning. Two of the services are from the Book of Common Prayer – one Holy Communion and one Morning Prayer. The other two are Village Worship services which are informal and are normally led by our Lay Elder. We would not be able to continue to have this amount of services without our Lay Elder, Sheila Pipe who has been taking at least two services each month. We are grateful to her and our priests David Burrell and Ron Orams. We also would like to thank David Mulrenan from Brundish who helps out on occasions. We also have a short service of prayer in church every Wednesday morning at 9.15am. We welcome anyone to attend any of these services.

We held fund raising events during the year – Lent Lunches and an Autumn Supper. Half of the money raised at the Lent Lunches is donated to the St Elizabeth Hospice.

We have strong links with the school and they come to the church for their Christmas and Harvest services. Also they often visit the church for other activities throughout the year either as part of their collective worship or as part of their studies. In November the schoolchildren joined with members of our community and Royal British Legion members in an act of remembrance to mark the sacrifices made by so many in World War 1. Wreaths were placed by some of the children on the two Commonwealth War graves in our churchyard.

Drop In is still proving very popular. This normally takes place on the third Tuesday of the month from 10 to 11.30am. Coffee and tea is served along with delicious cakes. Do come along for these and a chat with other villagers. It is a very friendly and enjoyable social event. We would ask you all to remain vigilant as thefts from local churches are becoming more common. We do have an alarm to help protect from lead theft but ask anybody who sees anything they consider suspicious please to contact the police

Once again we have managed to pay our Parish Share in full which is a wonderful achievement. This is paid to the Diocese and goes towards the priests salary and other central church expenses. On top of this we have to pay large amounts of money just to upkeep, insure and run this beautiful building.

Our churchyard as always is well maintained and this is down to the hard work of a small band of people in the village who help with grass cutting, strimming, hedge cutting, tidying and sweeping up the leaves. We are most grateful to them all and if you want to get involved please contact either of the churchwardens.

Finally thank you to those in the village who support us in so many different ways . We hope that we will continue to receive this support in the future – the church is here for you and we need your support.



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### **Appendix E**

WILBY VILLAGE HALL ANNUAL REPORT 2018/19 For the Annual Parish Meeting  
May 8th 2019

This year we are pleased to announce that our committee is growing and also that we are now receiving more support from local residents in assisting with events. We continue to serve the community providing a venue for the PC, WI, Primary School, Church, home pool matches and private individuals. Over the year regular events have included village lunches, art workshops, pub nights, dances, private parties and celebrations along with some live music events which included ceilidhs, Buck Shee dance, Wild Willy Barrett and Lyrical Jukebox.

We have organised other fund raising events such as a quiz night, New Year's Eve party along with our glorious Royal Wedding event, where we raised money for the Invictus Foundation. Our screenings of the Football World Cup and Rugby Six Nations games proved very popular with both Wilby and Brundish residents and we would like to thank all for their support.

The Wilby Whackers have just completed their second season in the Halesworth and District Friendly Pool League and look forward to the new season in October. The Whackers hosted this years singles competition which proved a great success and this June they hope to host a summer tournament providing two tables in a 'crucible' like setting.

We continue to invest in facilities for the hall and this year we have improved the kitchen with a catering table a larder fridge, caterers and hirers alike have made positive comments about these improvements.

We have conducted a small survey to gauge residents views on proposed hall upgrades, faced with increasing costs the hall is looking to secure funding to upgrade the sewerage, heating and lighting systems.

Some of our future events include 'Bangers & Bash' on June 22nd, Pool Tournament in June, and the ever popular New Years Eve party.

As a committee we continue to strive to create a well equipped venue which is good value for money and we are grateful for the local support we receive from residents, volunteers and our District Councillor Julie Flatman.

Alison Taylor

Village Hall Committee Chair

## **Appendix F**

### **Report 8<sup>th</sup> May 2019 by District Councillor Julie Flatman**

I have just completed my first term as your district councillor and I would thank you for your kind support. I have had the pleasure of representing your views, queries and even complaints.

As community's Cabinet member, I have secured funding for various improvements to local amenities within my ward and assisted parishes by sign posting to appropriate funding.

I sat on planning, licensing and Cabinet member for Communities which took me across the district.

I have supported the village halls, helped buy state of the art playground equipment, Re-build a village pond at Laxfield and play area and fencing etc., buy a new rural coffee caravan after theft, Home Start at Stradbroke, village maps showing footpaths, The Court room refurbishment at Stradbroke, Radio Stradbroke and many more projects with my Locality Award.

Last year I supported Wilby with works to the village hall including sports equipment, a village map showing the footpaths and neighbourhood planning.

I had the pleasure of judging the school's fantastic entries for the Ladies cycling tour and presenting prizes along with the decorated cycle competition. I look forward to this happening again this year for those who would like to get involved. I'm sure the village Hall will be up for some sort of competition.

The EVO cycling tour will pass through Wilby on the 10<sup>th</sup> of June.

There will be activities on the playing field/community centre at Stradbroke 6.00-8.00pm. Sponsored by Mid Suffolk.

In the past year, the communities' team have been successful in delivering the following: Social subscribing (activity opposed to pills) at Stradbroke and Fressingfield surgeries. Safeguarding, mental health awareness, Dementia awareness and supporting activities and setting up clubs.

Launching awards ceremony for volunteers and businesses across the District.

Funding two PCSO's for two years and addressing County Lines by training staff.

Arts and music- across the district.

Town and parish liaison, Community liaison throughout the district,

Grants for improvements to shop fronts across the district any many more projects

Helping villages with securing Assets of Community value. (Low House)

Needham Lake development and funding across the district and many more projects.

We have just developed our community Strategy, that went to our partners for consultation in February. I presented the final document to full council and passed on 18/3/19.

I am very pleased to be representing you for another term of office. If you need help: email [Julie.flatman@midsuffolk.gov.uk](mailto:Julie.flatman@midsuffolk.gov.uk) 01986 798661

Best wishes

Julie Flatman

**Appendix G**

County Councillor Report 2018-2019

My apologies for my No Show at the Parish Council Meeting.

I am a member of the Diocesan Board of Education and its meeting is on 8 May in Ipswich starting at 18.00 and so I will not be able to get to Wilby in time.

Concerns have been raised with me about the operation of Open Reach in the parish and the way the extension of Broadband provision has been handled.

As you know SCC is working closely with BT (and providing many millions of pounds) to extend Broadband. I have taken this matter up with the relevant SCC officer and asked him to investigate the complaints. As soon as I have answers I will deal with the issues.

Revenue pressure on SCC remains high and this is especially true in Adult Social Care and Special Needs Children.

It is clear that the current model for dealing with Adult Social Care for high dependency residents is close to breaking point (eg The Four Seasons Group- the second largest – has gone into Receivership).

Brexit is holding up the debate and proposals from Central Government on potential solutions.

In order to reduce Revenue costs SCC is proposing a £45 million Capital Programme to build capacity for Special Needs in the County.

At the moment the future of Children's Centres (we have one in Eye with outreach in Stradbroke) is subject to a Policy Panel Review. The results are expected soon.

I am hopeful that Spring will bring renewed efforts to carry out much needed repairs on our roads. There is certainly plenty of activity in the Division.

**GUY MCGREGOR**

**HOXNE & EYE DIVISION**

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