# Minutes of the meeting of Wilby Parish Council

# held at Wilby Primary School on 25th November 2024 at 19.00

## Present: Cllr Steve Lee (Chair), Cllr Robin Cross (Vice-Chair) Cllr Helen Ball and Cllr Rebecca Regis.

# MINUTES

## Chairman’s welcome

## Apologies and approval of absences

## (a) Councillors to receive any apologies for absence - **None**

## (b) Councillors to **vote** on acceptance of any apologies received - **N/A**

1. **To receive Declarations of Interest**

Councillors to declare interests in subsequent agenda items as follows:

 (a) Pecuniary Interests - **None**

 (b) Other registerable interests - **None**

 (c) Non-registerable interests - **None**

1. **To consider requests for dispensations -** **None**
2. **Councillor vacancies: To review any applications for co-option** - **None**
3. **To resolve that the minutes of the meeting of the council held on 12th September 2024 are a true and correct record –** Proposed and seconded. Approved
4. **County and District Councillors & Footpath and Tree Warden Reports**

(a) Tree Warden – nothing to report

(b) Footpath Warden – position vacant

(c) Cllr Linders [Report](../../Cllr%20Reports/2024/Councillor%20Report%20Nov%2024.docx)

**Henry Lloyd entered meeting – 19.25**

(d) Cllr Lloyd’s report - https://www.henryjameslloyd.com/p/county-november-report

Cllrs Linder and Lloyd raised the upcoming White Paper in relation to devolution in Norfolk and Suffolk.

Councillors raised questions and discussed the submitted reports with Cllrs Lloyd and Linder

Councillors discussed the water usage at the Brome development site as well as whether there was any additional information around the White Paper.

1. **To receive Action Log updates/progress reports for information on the following:**
	1. Highways:

Cllr Lee raised funding discrepancies to Cllr Lloyd and Locality Funding was also discussed. Clerk had previously forwarded background emails to Cllr Lloyd for review.

* 1. Website – motion to approve moving Wilby PC to a .gov.uk domain and mailbox - **Proposed and seconded - approved**
	2. Banking – **No update**
	3. VETS Defibrillator - motion to approve VETs and CPR training for both current and new volunteers - **Proposed and seconded – approved.**

## Public participation session (15 minutes)

## No members of the public present.

## Motion to resolve removal of signage at Wilby Green – Deferred until the following meeting.

1. **To consider planning applications**

 No planning applications for consideration

1. **Finance**

(a) [Finance Report](../../../Finance/2024-2025/Reconcilliation%202425.xlsx) given

* + 1. Bank Reconciliation
		2. Budget to Actual
		3. Receipts and Payments since last meeting

To note the precept received: £3046.00

 (b) To authorise payments listed below:

###  Wilby Village Hall - £101 **approved**

 SALC Payroll - £54 **approved**

 SALC Training - £42 **approved**

 Printer ink - £9.75 **approved**

 Mailbox renewal due 30.11.24 - £168 **approved**

 (c) To consider donations to:

 CAB – **approved £25**

 East Anglia Air Ambulance – **approved £25**

 (d) To note the NALC NJC agreed pay award: [here](https://www.nalc.gov.uk/resource/local-government-services-pay-agreement-2024-25.html?utm_source=SALC+Payroll+Service&utm_medium=Email)

1. **To note the upcoming planning application for a wind turbine at Prairie Field, Stradbroke**
2. **Policies for review**

(a) [Financial Regulations](../../../Policies/NALC%20model%20financial%20regulations%202024.docx) – **proposed and seconded; approved**

(b) [General Reserves](../../../Policies/General%20Reserves%20Policy.docx) – to have EMR abbreviation clarified as Earmarked Reserves (definintion included) and date approved added to all documents (version control). Term changed to 12 months for reserves. Change formating/margins. - **Proposed seconded and approved subject to amendments being made as discussed and agreed**

(c) [Internal Controls](../../../Policies/Internal%20Control%20Policy.doc) – version control. **Proposed and seconded – approved.**

1. **To note the proposed meeting dates for 2025:**

TBC

1. **Items for consideration for inclusion on the next agenda**

Wilby Green and Asset Register

1. **Correspondence for Information**

A query was raised by a member of the public in relation to a memorial bench; details of Shelia Pipe from the PCC (Parochial Church Council) were forwarded on.

## Items from Parish Councillors

## None

## Date of next meeting

To confirm the date of the next meeting, scheduled for 9th January 2025.

Meeting closed – 21.09

*A. Clarke*

*Clerk to the Council*

*Approved by Cllr. Lee, Chair…………………………………….…………………………………….Date ………………..*