

# Wilby Parish Council

Minutes of the meeting of Wilby Parish Council held on Wednesday 3<sup>rd</sup> November 2021 in Wilby School at 7pm.

Councillors Present: Cllr Steve Lee (Chairman), Cllr Karen Collins, Cllr Robin Cross, Cllr Rebecca Regis, Cllr Ian Williamson,

Also Present. Clerk Julie Collett. County Cllr Peter Gould, District Cllr Julie Flatman and 1 resident.

**120.21 Apologies and approval of absences.** None

**121.21 To receive Declarations of Interest.** None

**122.21 To consider requests for Dispensations.** None

**123.21 To resolve that the minutes of the meetings of the council held on 1<sup>st</sup> September 2021 are a true and correct record.** Minutes agreed and signed as correct.

**124.21 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Warden's reports.**

Nothing received from Footpath Warden.

Apologies from Tree Warden as unable to attend, but reported that he had secured 50 tree saplings. They will be available late November. Anyone who is interested in either having trees to plant or suggestions for planting please contact Julian.

Reports from District Cllr Julie Flatman are available to read on the Wilby website. Cllr Flatman emphasized the fact that the District Council has £5million to spend on communities and apprenticeships. The District Council also has good investments enabling them to provide grants.

Reports from County Councillor Peter Gould are available to read on the Wilby website. Additional information from Cllr Gould included the high levels of Covid in 9 – 14 year olds and the over 60's. Suffolk's infection rate seems to be behind other areas, so now playing catch up with the rest of the country. Suffolk has applied for extra money from government to support special measures. Also additional funds are being applied for to improve public transport, and also to include reduced rates for under 25's. HGV route review has opened. The consultation is asking for the top 3 issues and what we may think is the answer to the problem. Please contact Cllr Gould with any questions or thoughts. Highways issues, the traffic lights are still not working properly at Horham Road.

**125.21 To receive and consider a report on the proposal to establish a Children's Play Area in Church Close.**

Cllr Williamson updated the council and the floor on the situation with the play area. The initial response from Orwell was negative, so have written again suggesting a joint venture. No reply received as yet. The resident attending the meeting advised the council that she worked for Outdoor Places. She confirmed that their prices are often cheaper than other companies as they have their own installers. No other residents attended the meeting, but will wait and see if any other comments are received. Cllrs Gould & Flatman have both agreed that grants will be available from them.

**126.21 To receive Progress Reports for information.**

**1.a. Charging Point.** Engineers have been out to the site to check electrics. Since the meeting the clerk has received an email confirming there is room for two charging sockets. Forms to be completed.

**1.b. ANPR.** Cllr Cross will complete the form for this device to be placed on the SID post near Church Close.

## Wilby Parish Council

### 127.21 To consider planning applications and responses.

**A, Planning Application DC/21/05534 Russell House, Russell Green. Erection of rear outbuilding to provide additional living accommodation.** Council fully supported the application.

**B, LBC Application DC/21/05535 Russell House, Russell Green.** Council fully supported the application.

**C, Planning Permission granted DC/21/03686 Corner House, Brundish Road** Noted

### 128.21 Finance

#### 1.c. To receive Finance report.

c.i. **Bank Reconciliation** Approved

c.ii. **Budget to Actual** All within budget

c.iii. **Receipts since last meeting**

Interest £0.31

Mid Suffolk DC Precept £2916.50

Receipts noted

#### 1.d. To authorise payments as listed below:

d.i. J Collett Salary £564.48

d.ii. J Collett Expenses £48.02

d.iii. DataTech Email Fee £40.00

d.iv. Community Action Suffolk Insurance £186.74

d.v. SALC Payroll Service £22.80

d.vi. Heveningham PC Printing & paper £30.20

All payments agreed and signed.

d.vii. **To consider the new email package from Suffolk Online.** The package costs £197 plus VAT per annum for the email addresses. Council agreed unanimously to go ahead. Cllr Cross to arrange.

**129.21 To consider the new email package from Suffolk Online.** The package costs £197 plus VAT per annum for the email addresses. Council unanimously agreed to go ahead. Cllr Cross to organise.

**130.21 To consider a response to the Gambling Consultation.** Not considered relevant to Wilby.

**131.21 To review the Standing Orders.** No amendments needed. Reviewed and approved as adequate for council requirements.

**132.21 To review the Financial Regulations.** No amendments needed. Reviewed and approved as adequate for council requirements.

**133.21 To consider the first draft of the budget.** The clerk presented the first draft. This will be examined by the finance group on 1<sup>st</sup> December and put to the meeting in January.

**134.21 Plans for the Queens Platinum Jubilee.** Nothing further to report.

**135.21 Correspondence for Information and discussion.** None

**136.21 To agree the dates of the 2022 meetings.**

5<sup>th</sup> January 2022 Wilby School

2<sup>nd</sup> March 2022 Wilby School

4<sup>th</sup> May 2022 TBC

18<sup>th</sup> May 2022 APM Coronation Hall

6<sup>th</sup> July 2022 Coronation Hall

7<sup>th</sup> September 2022 Coronation Hall

2<sup>nd</sup> November 2022 TBC

Dates agreed and noted.

## Wilby Parish Council

- 137.21 Any items from Parish Councillors.** Cllr Karen Collins reported that she and Cllr Robin Cross attended the recent meeting of the Village Hall committee. They will ask if future minutes can also go onto the Parish Council website. Cllr Lee thanked Cllr Ian Williamson for his leadership as Chair for the past 11 years and presented a gift from all the councillors.
- 138.21 Items for consideration for inclusion on the next agenda.**  
Budget  
Precept.
- 139.21 Date of next meeting.**To confirm the date of the next meeting, scheduled for 5<sup>th</sup> January 2022 to be held in the school.

**Meeting closed 9.17pm**

**Minutes agreed as correct.**

Chairman \_\_\_\_\_ Date \_\_\_\_\_

**Julie Collett  
Clerk to Wilby Parish Council  
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