

Wilby Parish Council

Minutes of the meeting of Wilby Parish Council held on Wednesday 2nd March 2022 in Wilby School at 7pm.

Attendees: Cllr Steve Lee (Chair), Cllr Karen Collins, Cllr Robin Cross, Cllr Rebecca Regis, Cllr Ian Williamson.
Also attending: Clerk Julie Collett and District Councillor Julie Flatman for part of the meeting.

20.22 Apologies and approval of absences. None

21.22 To receive Declarations of Interest. None

22.22 To consider requests for Dispensations. None

23.22 To resolve that the minutes of the meetings of the council held on 5th January 2022 are a true and correct record. Minutes agreed and signed as an accurate record.

24.22 Public participation session(15 Minutes) to include County and District Councillors', Footpath and Tree Warden's reports. No Public attending. Apologies received from County Cllr Peter Gould, reports received and circulated. District Cllr Julie Flatman gave a report, this was also circulated. Both reports are available to see on wilby.suffolk.cloud

25.22 To receive Progress Reports for information.

1.a. Charging Point-comments from Village Hall. The hall committee have received a Handover pack from Anglia Charging that includes details of a £9 monthly fee for the two sims cards required for the charging points. At no point were these charges mentioned. They have not signed this contract as yet. Users of the charging point will pay 30p per k/w hour. Anglia Charging will take 8%. The clerk will look into these details, and it will be discussed further at the next Parish Council meeting. However in principle the council felt that it should pay this sum of £108 annually. To be confirmed.

1.b. ANPR. Nothing further heard.

1.c. Email. The new email for all the councillors and clerk is now up and running.

26.22 To consider planning applications and responses.

A, Planning Application DC/22/00686 Russell House. Erection of garden shed and detached studio.

The council fully supported this application.

B, Listed Building Consent DC/22/00687 Russell House. The council fully supported this application.

C, Planning Permission granted DC/21/04312 Wilby Manor. Noted

D, Listed Building Consent granted DC/21/04313. Noted

27.22 Finance:

To receive Finance report. Received and agreed.

Bank Reconciliation. Noted

Budget to Actual. Noted

To authorise payments as listed below

Bank Charges £10.00

Bank Charges £15.00

J Collett Expenses £48.02

All payments agreed.

To note receipts:

Rix Petroleum £100.16

Interest £0.35

Receipts noted.

28.22 To consider changing banks. HSBC has recently introduced bank charges. Monthly fee of £8 and £1 per cheque. The clerk has contacted Lloyds bank who have no charges for the type of account required. The councillors resolved to change bank to Lloyds and to also include online banking.

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- 29.22 To consider safety measures and agree actions.** Cllr Lee & Cllr Cross have produced a spreadsheet with ideas to help with safety around the school. These were forwarded to the head teacher, governors, and parents, asking for any more ideas or comments. This was then forwarded to the Parish Councillors and the final version forwarded to Cllr Peter Gould & Cllr Julie Flatman. Cllr Gould has forwarded this onto Highways.
- 30.22 To review the Risk Assessment.** The councillors agree this is adequate for council requirements.
- 31.22 To appoint the internal auditor.** The council appoint Heelis & Lodge as internal auditor.
- 32.22 To consider Twinning Wilby.** The council decided not to take this idea forward.
- 33.22 To plan for the APM.** Similar format to previous years. Clerk to request reports from other groups. Cllr Karen Collins to check through NP for items that could be a point for discussion at the meeting.
- 34.22 Correspondence for Information and discussion.**
Confirmation from BMSDC of receipt of the Precept request.
ICO Certificate
SARS Thank you letter for donation.
Diss CAB Thank you email for donation.
Noted
- 35.22 Any items from Parish Councillors.**
Concern at lack of dog bins. Clerk will check costs.
Concern was expressed at the lack of communication generally between the PC the village hall. Councillors felt if the PC met in the village Hall members of the public may be more likely to attend, the problem being that other village hall bookings and PC meetings both required a Wednesday evening.
Planning for the Jubilee is going well, a summary of events will appear in the parish magazine.
David Burrell, rector, is retiring from the church in April.
Village hall committee have requested the PC purchase a bench for the grounds to commemorate the Jubilee. This item will go onto the next agenda.
Need to encourage new councillors. 2 vacancies on the council.
- 36.22 Items for consideration for inclusion on the next agenda.**
NALC pay increase for clerk 1.75%.
Code of conduct
Bench
Dog Bins
End of Year accounts
Charging Points
Safety measures near to the school.
- 37.22 Date of next meeting.**
To confirm the date of the next meeting, to include the Annual Meeting of the Council, scheduled for 4th May to be held in the school at 7pm.
The Annual Parish Meeting will be held on 18th May 2022 in the Coronation Hall at 7pm.
- Minutes agreed and signed as correct.**

Chairman _____ Date _____

Julie Collett Clerk to Wilby Parish Council
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