

Wilby Annual Parish Meeting 2016

Minutes of the Annual Parish Meeting held on Wednesday 4th May 2016 at 7.00pm in the Coronation Hall, Wilby

Parish Councillors (Cllrs) present:D Holliday, S Lee, T Strehlow & I Taylor

In attendance: District Cllr J Flatman, Clerk J Collett and six members of the public.

Apologies for absence: Cllr I Williamson, County Cllr Guy McGregor, Mrs M Pipe (Secretary of the PCC), Philippa Coleman (Head of Wilby C of E School) & Suffolk Police.

1. **Introduction and welcome by Cllr David Holliday acting as Chair of the Parish Council** - The Chair welcomed everyone to the meeting
2. **To approve the minutes of the last Annual Parish Meeting held on 13th May 2015** - The minutes of the meeting, having previously been published on the parish notice board and the website, were approved and signed. Proposed and seconded by Cllr Lee & Cllr Taylor respectively.
3. **To discuss any matters arising from the minutes** - None
4. **To receive a report from the Parish Council** – Cllr.Holliday presented a report: see Appendix A
Cllr Holliday also expressed his thanks to Cllr Ian Williamson for his work as Chair.
5. To receive reports from:
 - 5.1 Wilby School - The clerk read this report in the absence of the head Mrs Coleman: see Appendix B
 - 5.2 Wilby WI – Mrs Copley presented a report: see Appendix C
 - 5.3 Wilby PCC - The Secretary of the PCC, Mrs Pipe's report was received: see Appendix D
 - 5.4 Coronation Hall - The Chair of the Village Hall, Mrs Taylor presented a report: see Appendix E.
 - 5.5 District Councillor. Cllr. Flatman presented a report: see Appendix F
 - 5.6 County Councillor. The Chair read this report in the absence of Cllr. McGregor: see Appendix G
 - 5.7 Mid Suffolk North Safer Neighbourhood Team. No report received.

Open Forum

Residents were encouraged to ask questions relating to the reports.

A resident asked whether the defibrillator could be housed in a red telephone box rather than the telephone box already in situ. Cllr Strehlow replied by saying that the process was already started and the defibrillator would need to be connected in the telephone box that is there at the moment. Possibly in the future a red box could be looked for. Cost could be an issue.

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Concern was also raised regarding the path from the pond, in the Coronation Hall grounds, to the road. The pond is now being cleared and is due to be restored. Council agreed to put this on the next agenda for discussion.

Another concern was the amount of potholes appearing on the sides of the roads. The clerk will advise a link to Suffolk County Council's website in order to report these potholes.

7. Meeting close – The meeting closed at 8.20pm

APPENDIX A

Report from Chairman Wilby Parish Council

WPC has covered a wide range of business issues in the last year, including (for a small community) quite a number of planning applications. The agendas and minutes of our meetings can be seen on the Parish noticeboard. They are also available online on the village website and you will find agendas and minutes there going back 2 years. There is also a lot of other information available under the Parish Council section.

Perhaps the most significant topics handled by the Parish Council in the last year have been the decision to obtain a defibrillator and the Village Survey. The defibrillator is due to be installed in the telephone box outside the school and the Village Survey was the first since 2001.

A contract has been let for the provision and installation of the defibrillator and we have been encouraged by the number of people in the village who have expressed an interest in learning how to use it. Ideally everyone should know what to do when someone suffers a cardiac arrest, who to contact and how to use the defibrillator and administer essential first aid. Training covering all these aspects will be provided. In the meantime, on behalf of the council, I would like to thank Councillor Todd Strehlow and Kirsten Lane as well as Rix Petroleum Community Fund for making all this possible. Rix Petroleum set aside a small amount per litre for each heating oil delivery made in the village and this is how the Community Fund is built up.

The village survey was undertaken last autumn to give us up to date information on who the residents of Wilby are, how they would like to see the village develop, what they felt about the School, the Church, the Village Hall and indeed their Parish Council and generally what they liked or disliked about living here. We were delighted with the large number of completed questionnaires returned. These were analysed and the results considered at a public meeting in this hall in February this year with a summary of the results being circulated with the April Parish newsletter and placed on the Parish noticeboard and village website.

I would like to take this opportunity to thank Ian Taylor in particular for the substantial contribution he made in developing the survey questionnaire and analysing and preparing the results.

As a Parish Council we are now actively considering what can be done about one of the key issues raised in the survey, namely traffic speed.

Broadband was another issue that was of concern to a majority of residents. Our information is that we are unlikely to be connected to the BT superfast fibre network before 2019 but there are high hopes that FramBroadband will be in a position to offer a Wi-Fi service by the end of this year.

Our annual expenditure has continued to focus on employment costs for our one employee, our Clerk Julie Collett, subscriptions, donations to local charities and hall hire charges. Our reserves provide for financial risk as well as provisions for electoral expenses, planning and for costs arising from the Village Survey.

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In the financial year 2015/16, our expenditure amounted to £2,862.24 and income to £5,818.03. This figure includes funds of £1,775 for the defibrillator. For the current financial year, we are pleased that we have been able to maintain the precept unchanged. The precept is the amount of our budget met from the Council tax .

On behalf of the Chairman, Ian Williamson (who is unable to be with us today), I would like to convey his thanks, as well as my own, to our Councillors (in alphabetical order: Steve Lee, Todd Strehlow, Ian Taylor) for their contributions and support over the last year. With myself and Ian Williamson who is away, we are just 5 councillors. We should be 7, so we would be very pleased to have 2 more councillors to join us. We are a friendly bunch and we find that what we do is satisfying. So I am sure 2 new councilors would feel the same. If you, or anyone you know, is interested, please speak to Julie our Clerk, Ian Williamson or of course myself, Steve, Todd or Ian.

I would also like to extend particular thanks to our Clerk, Julie Collett, who prepares our agendas and minutes and, importantly, ensures that we operate within the law.

This year we have welcomed a new District Councillor, Julie Flatman, and we are grateful for her regular attendance at our meetings and most recently a grant of £400 from her Locality Fund which is earmarked for village survey action items.

From Suffolk County Council, Councillor Guy McGregor also regularly attends and keeps us up to date on the big picture at County Council level.

Until recently, we have also welcomed a Police representative to our meetings. However, recent Police re-organisation now makes it difficult for an officer to attend on a regular basis.

I would also like to thank those members of the public who have attended our meetings and contributed to our consideration of local issues. The Parish Council represents the community and in that respect we remain anxious to fill the existing two vacancies on the council, as I mentioned earlier. It would be nice if we had some lady candidates, to represent the village from a female point of view.

Apart from the two councillor vacancies, we usually have a Tree Warden. The Tree Warden does not have to be a councillor but he or she tells the Parish Council about things like dangerous or overhanging branches and occasional tree surveys co-ordinated by the District Council.

If you would be interested in becoming a councillor or the village Tree Warden, please come to the next meeting of the Parish Council to see what we do. That will be our AGM, here in the Coronation Hall at 7.30 pm on Wednesday 18th May.

Finally, our Clerk Julie has set up a village email list for those interested in receiving items of local and topical interest. If you would like to be included, Julie has some forms with her tonight for you to give her your email address.

That concludes the report from the Parish Council and I would be happy to take any questions.

IWW APM2016 Presented by Vice Chair Cllr David Holliday.

APPENDIX B

Report from Wilby School

Our gymnasts took part in a regional British Gymnastics event at Pipers Vale, with our under 11 team winning gold and going through to county finals in July. I would like to say a big thank you to Lily and Theresa Samson for coaching and putting together routines.

We have taken part in a local Swimming event at Diss, with several children coming first in their individual disciplines.

Years 2/3/4 experienced an overnight residential visit to Thorpe Woodlands. Where they experienced the outdoor adventure Physical Education curriculum to it's full; climbing, caving, rafting, to name a few.

Classes have been out on visits which support their curriculum learning, Chestnut class visited Africa Alive, Willow Class are off to Norwich Castle and Oak class are visiting Bressingham. Beech Class have lots of exciting trips with a year 6 London Visit and residential to Hollowford - Derbyshire and a year 5 team building event to a destination yet to be decided (year 5 get the casting vote)

We continue to work closely with Stradbroke High School – this summer term has wonderful taster experiences on offer for our year 5's and transition days for your year 6's.

This year we have held three open mornings so far this year. We opened our doors to prospective and current parents for the morning showing a taster of life at Wilby School. We have also held two focused parent workshops, one on how we teach reading and one on how we teach mathematics. We are planning a fourth workshop – how we teach writing in the summer term. We continue to offer a club every evening for our children, so in reality school is open for pupils from 8.00am – breakfast club – to 4.15pm with our after school clubs. Please see the school website for what we offer our children.

Now that the weather has improved both Willow and Chestnut classes will be going swimming. We pride ourselves in being able to offer our pupils the opportunity to swim from year 1 onwards. Under the direction of Mrs Wiseman, Beech class again performed outstandingly at Snape Maltings Celebration of School's Music festival. They created a piece using brass, song, voice and visual effects which explored our fragile planet. It gave you goose bumps not only because of its message but also through the quality of the performance.

We continue to build our strong roots with the church, we celebrate our Christian beliefs and Christian festivals both at school and at St Mary's Church, but our roots have travelled deeper. It is a great pleasure for our pupils to have regular Christian visitors who support our collective worship. I would like to thank both Adam Blowes, the Pastor of Horham Baptist Church and Revd. David Burrell our vicar for their contributions to our Christian ethos. I'd also like to extend the whole school's gratitude to Horham Baptist Church for their generous donation of Bibles suitable for our pupils to explore the Christian story. They have been a big hit in the classrooms.

After writing about some of the exciting learning and opportunities our pupils experience here at Wilby C of E Primary School I'd like to thank all those people who make it possible, especially those people behind the scenes. To the governing body, all volunteers, who give up their time to develop the strategic direction of our school, as well as rigorously challenging the leadership team to ensure our pupils get the best learning opportunities possible – Oh you also find them on the school trips, setting up the marquees and doing all those other really important jobs! I'd like to thank our parents, who are fully supportive of our school, not just our FOWSA parents, both past and present, who have worked tirelessly to provide those icing on the cake experiences for our

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children – this year's contribution has been the new trim-trail on the back field, but all our parents who rally round whenever and however they can – never leaving us out in the cold! To our staff and pupils – who are hardworking, motivated, determined and aspire to be the best they can be. In my opinion we make an amazing team!

I'd like to take this opportunity to share with the community some changes about to take place. From September 2016 I have accepted the position of Headteacher of Grange Primary School, Felixstowe. I have real mixed emotions as I share this news, both excitement at the next steps in my career and with sadness as I prepare to leave Wilby, which stole my heart and accepted me as part of its community. I would like to share with you that the governing body working in conjunction with Suffolk County Council and the Diocese, are in the process of ensuring the future of Wilby C of E Primary School remains secure and strong and they will let people know as soon as possible the outcome of their decisions.

So finally for some events to come- All dates are on our website:

- Mellis Cross Country Finals - dates to be confirmed
- Spelling Bee @ Worlingworth Primary School
- Year 6 Bowling evening
- Year 5 Music Day at Stradbroke High School
- **2nd July – Summer Fair – please come along and support us**
- Sports Day
- **7th July – Music for a summer's evening – Please come along and support us**
- Leavers Disco
- Hollowford residential

Philippa Coleman Headteacher

APPENDIX C

Wilby Women's Institute

Officers of Wilby WI are:

President Mary Ellis

Vice President Nancy Morton

Secretary Fiona Patrick

Treasurer Vi Chambers

Wilby WI currently has 26 members, and monthly meetings are well supported in the village hall. Meetings consist of a talk or demonstration by an invited speaker, refreshments and raffle provided by group members, and then the formal meeting.

Members have enjoyed a variety of speakers and demonstrations, ranging from barge painting to tasting chocolate made using raw chocolate, also wine tasting and basket making. This year we also have a visit to Gardens at St James, and Suffolk Owl Sanctuary, which is open to other groups. A jumble sale held at the hall on April 23rd raised over £80 towards funds.

2015 was the Centenary of the WI. In celebration one of our members attended a garden party at Buckingham Palace. Also some of us attended a picnic at Glemham Hall on 12th September. This was a great event in spite of the heavy rain which lasted all afternoon!

The darts team won the last match played in April at Wilby and we hope we will be just as successful in the next match to be played at Bedfield later this month.

Carol Cropley

APPENDIX D

St Mary's Church, Wilby.

Wilby is a special village. The church stands at the centre with good links with the school and community. The Sunday crew are well organised and everything is set up perfectly and ready for the service to commence. There is a great heart in the village and people come together to support events and occasions. Recently because of the thefts of lead from other churches we have had to alarm the church at great cost. At least our church should be spared the vagaries of these itinerant bounders.

Again we have our usual characters who have worked tirelessly through the year to put on events and administer services. Our two churchwardens Mary and Rob who oversee the daily running of the church and, if it seems effortless, than that is because they work so hard. Also we thank Mary for playing the organ at services. Thanks also go to Mary for her fiscal oversight over the last year in keeping the accounts. I would also like to express our thanks to Sheila our elder for the very competent and comfortable way she takes on leadership roles during services. Rob, Sheila and I have recently become governors of the school and are looking to oversee the Ethos, RE and Health & Safety aspects of the school life.

Wilby has a big heart and a willingness to get stuck in. We take on many kinds of worship enthusiastically and are not afraid to stretch ourselves. This year has been very good and I look forward to the coming year with great anticipation.

Revd David Burrell

We have continued to have a service regularly each week in the church. We have a monthly Holy Communion service led by one of our priests. The other services are led by Sheila, our Lay elder who normally leads two services a month. David Mulrenan, Lay Elder from Brundish has come regularly to help out on the other Sundays. We are grateful to Sheila and David.

We were very sad to say goodbye to Denys Bakewell who died in April. Denys had been in Wilby for 30 years and in that time he had served the church as a Lay Elder, a Lay Reader and Verger. He also served on the PCC and was an organist in many churches. He will be sadly missed.

We are very grateful to all the people who have worked tirelessly to keep our churchyard well maintained to a very high standard. Also thanks are due to the villagers who support our events throughout the year.

We are planning to hold a monthly Drop In for coffee and a chat in the church on a Tuesday morning. The first one is planned for Tuesday May 17th, 10-11.30am. This is in response to the fact that several people who filled in the village survey said how much they missed the monthly Drop Ins.

Mary Pipe, Churchwarden

APPENDIX E

Wilby Village Coronation Hall.

In my first, full year as chairperson of an ever evolving Village Hall committee, it has been a challenge to say the least to steer the village hall in the right direction. At the same time it has been very rewarding and I will continue to do my utmost to ensure the survival of this vital village facility. It's been a busy year. My thanks go out to all committee members without whom we would be lost, for their continued support and efforts.

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We have hosted a range of events throughout the year, some new some old: dances and dance practices, Art workshops, pub nights, quiz nights, the summer fete, a race night, a Spring fayre and Blackheart concert along with hosting other private functions. Many of these events, hopefully, will be held again over the next 12 months. As always we rely on the help and support of both the committee and local residents to make these occasions a success.

We have really focused on advertising the hall more this year by using Hallshire website along with publicising our events on Grapevine, Streetlife and Facebook plus the Wilby website and hooking up with Stradbroke webmaster which I believe has helped spread the word and continues to do so.

The village lunches are now held twice monthly and we thank Marion for her continued commitment and organisation of this event along with The Ladybirds for preparing the welcomed hot meals.

We thank the WI, the Church and the primary school who have all continued to support the hall throughout the year. Thanks to Carol for keeping the books straight, no easy feat, keeping us in the black. With our new fundraising events we are starting to build up our reserves again.

Inside the hall

All will have seen our makeover of a more comfortable and inviting lounge/bar area – all items have been donated, our wonderful piano is an absolute delight. Thanks to Tim for paying to get it tuned and Monica for playing carols at Christmas. We have also acquired a full size table tennis table thanks to freely wheely and Tim allowing us to use his truck to pick it up, as well as Kenny for refurbishing it. We acquired a pool table at Laxfield Rumble and we hope to see more people having a go at either table tennis or pool at the pub nights. My quest for plates proved successful and we now have a dozen or more beautiful cake stands, some of which ventured out for the first time at the Spring fayre, more to be seen at the Summer fete!

Outside

We planted daffodil bulbs around the hall in October and more recently I planted some bulbs and other plants kindly donated by Joyce Lee from Stradbroke. My husband and I spent several days clearing the pond and were glad when help arrived from Sheila to cart the bushes. After literally getting on my knees and begging for help I am really thankful to Barry Morton for clearing and disposing of several loads of overgrowth – more than he bargained for I think. Also thanks to Kenny and his truck for removing the great big tree stump which was blocking the flow of water. The aim in the future is to try to restore the pond to its former glory, a site of beauty not an eyesore as it was. Todd has offered to come up with some landscaping ideas – very exciting!

New events planned:

A night at the dogs and a Christmas fayre. Blackheart will be returning in September. Possibly a casino night? Who knows? We'll all have to wait and see....

APPENDIX F

Report from District Councillor Julie Flatman

Firstly I would like to say it has been a pleasure to represent Wilby this year and hope that I can continue to help the community with any issues or problems they may have.

I am your contact and if I can't give you the information you need, I will try my utmost to find the right person to help you.

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Committee's I am appointed to-development control, communities, Regulatory and at MDSDC full council on 28th of April I was appointed Portfolio Holder for Community Capacity Building & Engagement.

MID SUFFOLK – Highlights and Achievements for 2015/16

Financial/Organisational

- **The Council's Joint Strategic Plan** is being refreshed following the election in May last year as the two new administrations wanted to review and update the strategies of the two Councils, in light of key local, regional and national factors that have changed since the Joint Strategic Plan (JSP) was developed in 2013/14. It will set out how the Councils aim to provide services to deliver positive, sustainable change in our individual and business communities over the next five years. A focused management review has been undertaken to ensure that we make the best use of our resources and direct them to the activities and interventions needed to secure delivery of our new Strategic Plan.
- **Capital Investment Strategy** – In July, both Council's approved a plan to invest the Councils' cash and capital resources to generate revenue income, achieve an increase in capital value in the longer term and stimulate local economic growth.

Growth/Business

- **CIL** - In January both councils voted to adopt CIL (Community Infrastructure Levy) charging in the districts. Charging will start on 11th April meaning that any planning permission granted on or after this date may be liable to pay CIL. The Infrastructure Team will be providing further information over the coming months and at Parish Liaison meetings with further details on what CIL charging means for communities and how you can take advantage of the opportunities it presents.
- **Neighbourhood Plan** - 15 parishes across Babergh and Mid Suffolk have expressed interest in developing neighbourhood plans.

Wilby have produced their own survey which was received well and an evening at the village hall was enjoyed by many where the findings were discussed.

- **Schools Project** - Mid Suffolk has provided funding for a Schools Project, which is aimed at adding value to the existing career programmes and work experience opportunities in our schools. The project will engage with year 8 (age 12) and provide support and evaluation through to work experience in year 10 (age 15).
- **Planning** - The Development Management team has changed and now forms three officer teams to serve specific areas within both Babergh and Mid Suffolk. The teams will over time establish improved local connections with the areas they cover with the support of their dedicated officers. A new fourth start up team has also been formed to ensure much faster registering and validation of applications and enquiries. This is the first step of a number of planned improvements for Development Management in the next year to ensure clear routes of communication for consultees, members, parish councils, residents and developers.

Environment & Environmental Health

- **The Open for Business project (OfB)** will improve the experience of businesses working with the Councils' regulatory services by changing organisational culture; putting business customers' experiences at the heart of our ways of working and; ensuring businesses understand what their responsibilities are. A business account manager pilot has established a single point of contact to a business enquiry.
- **Healthier Catering Award** - The Suffolk Healthier Catering Award 'Eat Out Eat Well (EOEW)' was launched. Catering businesses can apply for three levels of award, gold, silver and bronze. The gold award will generally require a member of the catering business staff to have a formal qualification in nutrition; training that the Food and Safety team at BMSDC are now offering. The motivation behind initiating this award in Suffolk is twofold. With obesity a significant problem, there was a mandate from the Health and Wellbeing Board with the public health driver clear. The award also gives catering food businesses an opportunity to differentiate themselves and potentially create a recognised additional ethical selling point whether to employees in the case of staff canteens or to the public if a café or restaurant.

Communities

- **Capital Grants** are provided to the community to support village halls, community centres, sports clubs, community shops and events. In 2015/16 £141,224 was allocated across Mid Suffolk. Against a total project cost of £1,178,811, our support of 12% grant allocation levered in a further 88% funding for our communities.
- I was able to give the Parish a MSDC locality award of £400 which will go towards Traffic calming outside the school.

APPENDIX G

Suffolk County Council

From SCC viewpoint we have managed to maintain the pledge not to increase Council Tax. This has been done. On your CT bill you will see a line in respect of Adult Social Care. With the introduction of the Living Wages minimum there has been an increase in the cost of Adult Social Care and this is an attempt to close the gap.

From a local viewpoint I failed to persuade Suffolk County Council to introduce a speed limit along the road outside. I thought we had a good case but the relevant committee thought otherwise. However there is good news about education. Both Wilby and Stradbroke schools have been identified by OFSTED as outstanding. Congratulations to all involved but especially to all those in leadership roles.

Over the past year the new Care Home to replace Paddock House has been opened. The cost at £6million makes it a significant commitment by Suffolk CC for the social care for the elderly. There is also a Day Centre and coffee bar. (Do go and have a look and have a cup of coffee).

I know that there are concerns about the state of the roads locally. This is something I feel very strongly about because when I had political charge things were done better. However Suffolk CC has appointed a new County Surveyor and a new Cabinet member with **responsibility** for

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highways. Changes are being made which I am convinced will restore a high quality highway service.

I do not believe that Suffolk CC can continue with a policy of no Council Tax increases but I am convinced that we can and will provide value for the Council Tax payers.

As a County Councillor not only do I have responsibilities for the Division, I lead on:

- Sizewell C
- Railway Policy
- West Dock Crossing and Lake **Lothing** Crossing
- Broads Authority

I take this opportunity to thank the Parish Council for the courteous way I have been received at the regular meetings. My apologies for my absence tonight, but I have a long standing appointment which clashes with your APM.

Guy McGregor

County Councillor, Hoxne & Eye Division

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