

To Members of Wilby Parish Council.

You are duly summoned to attend the next meeting of Wilby Parish Council to be held at 7-00pm on Wednesday 4<sup>th</sup> November 2020 via zoom.

### Join Zoom Meeting

<https://us04web.zoom.us/j/79580572897?pwd=NGhLanNZTUVteGV1SEhFRGptL1Y2UT09>

Meeting ID: 795 8057 2897

Passcode: 4bz3yW

Public Attendance.

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

### Agenda

- 1 Apologies and approval of absences,
- 2 To receive Declarations of interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the meeting of the council held on 2<sup>nd</sup> September 2020 are a true and correct record.
- 5 To receive Progress Reports for information.
  - a. Suffolk County Council Capital Fund
- 6 Public participation session(15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.
- 7 To consider planning applications.
  - a. Planning Application DC/20/03538 Church Farm Barn, Church Road, Wilby. Conversion of store to lobby. Reorder kitchen and bedroom and provision of boundary wall. Parish Council responded with a standard reply.
  - b. Planning Application DC/20/04497 Newtons Farm, Stradbroke Road, Brundish. Erection of 3 single storey dwellings, garages, parking turning and landscaping.
  - c. Listed Building consent granted. DC/20/03557 Church Farm Barn, Church Road, Wilby
- 8 Progress report on the Neighbourhood Plan
- 9 Finance
  - a. To receive Finance report.
    - i. Bank Reconciliation
    - ii. Budget to Actual
    - iii. Receipts since last meeting
      1. MSDC Precept £2884.50

- b. To authorise payments as listed below:**
  - i. J Collett                      Salary              £538.56
  - ii. Bus Serv at CAS            Insurance          £186.74
  - iii. SALC                         Payroll service £22.80
  - iv. J Collett                      Expenses          £32.00
- c. To consider the cost of printer ink.**

- 10 To consider the first draft of budget 2021-2022.**
- 11 To consider requesting SALC to carry out a website accessibility check for the cost of £70.**
- 12 To review and amend as required the Standing Orders.**
- 13 To review and amend as required the Financial Regulations.**
- 14 To review the insurance and ensure adequate for Council's requirements.**
- 15 To consider project ideas and applying for the Locality Fund**
- 16 To look at the rules for spending funds received from Community Infrastructure Levy (CIL).**
- 17 Items for consideration for inclusion on the next agenda.**

**18 Correspondence for Information**

The items listed below will be available for inspection at the meeting.

- (i) Clerks and Councils Direct
- (ii) Planning for the Future White Paper

**19 Date of next meeting and dates for 2021.**

To confirm the date of the next meeting, scheduled for 6<sup>th</sup> January 2021 and further meetings in 2021 namely:

- 3<sup>rd</sup> March 2021
- 4<sup>th</sup> May 2021
- 19<sup>th</sup> May 2021 Annual Parish Meeting
- 7<sup>th</sup> July 2021
- 1<sup>st</sup> September 2021
- 3<sup>rd</sup> November 2021

**20 To consider excluding the public and press.**

To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).

**21 To review the clerks performance and salary.**

**Julie Collett**  
**Clerk to Wilby Parish Council**  
**Bridge Cottage, Huntingfield, Halesworth, IP19 0PX**  
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