

**Minutes of the Annual Parish Meeting held on Wednesday 4 April 2012 at 7.00pm in the Coronation Hall, Wilby**

1. **Introduction and welcome by Chair of the Parish Council** - The Chair welcomed everyone to the meeting
2. **To approve the minutes of the last Annual Parish Meeting held on 6 April 2011-** The minutes of the meeting, having previously been published on the parish notice board were approved, proposed and seconded by Cllrs. Ward and Holliday respectively and signed by the Chair
3. **To discuss any matters arising from the minutes** - None
4. **To receive a report from Suffolk County Cllr. Guy McGregor** - Cllr. McGregor presented a report to those present. A report is attached. Please see Appendix 1
5. **To receive a report from Mid Suffolk District Cllr. Stuart Gemmill** - Cllr. Gemmill presented a report to those present. A report is attached. Please see Appendix 2
6. **To receive a report from Suffolk Constabulary** – PCSO Faulkner presented a report to those present. A report is attached. Please see Appendix 3
7. **To receive an annual report from the Chairman of the Parish Council** – The Chair presented a report to those present. A report is attached. Please see Appendix 4
8. **To receive reports from Wilby CEVC Primary School, St Mary's Church, the Coronation Hall and the Women's Institute (WI)** – No report was received or presented from the school. The report for St Mary's Church was read by the Chair of the Parish Council and is attached at Appendix 5. Cllr. Ward, Chair of the Village Hall Management Committee copied the report to members of the parish council and is attached at Appendix 6. Sally Lee presented a report from Wilby WI and a report is attached at Appendix 7
9. **To receive a report on Neighbourhood Planning** - Steve Lee presented a brief overview on Neighbourhood Planning, a summary of which (provided by the Chair of the PC) is attached at Appendix 8
10. **Parishioners Forum** - None
11. **Close of Meeting** – The meeting closed at 8.19pm

**Appendix 1**

Local issues

Library Service

Both Stradbroke and Eye Libraries are in the Pilot Scheme for the new approach to running the service. Already there has been a big reduction in the costs from the centre for running this service but assistance and support from local people will be needed. I am working with the parish council for it to take over the old Hoxne Court Building and for the town council to take over the old Customer Service Direct building next to the Queens Head. I am confident that library provision for the Division will be improved as a result.

A few weeks ago I attended an all day seminar for Norfolk & Suffolk about the challenges that we face from unauthorised encampment by Travellers. There is a protocol in place which is used by Suffolk authorities but this will have to be revised, as a result of Norfolk's involvement, and I hope that this will provide an opportunity for the rights of the "settled community" to be given greater weight. At my insistence this protocol will have to come before Suffolk CC's Cabinet before it is adopted.

Speeding traffic through our villages is constant curse. One way of slowing traffic down to more appropriate speeds is the use of Community Speed Watch. This is where local people are trained to use a Speed Camera so that the Police can pursue persistent offenders.

Next April the maintenance of the Highway will be subject to an outside Contractor. The Area Office will remain as the point of contact for repairs but with an outside contractor SCC will be able to save £2 million per year. The Hoxne & Eye Locality Budget has assisted this Hall. I am always willing to assist other local groups.

Earlier this week the Senior Management Team of SCC was given an indication as to the likely level of funding for the services provided by SCC. The future looks daunting and a Treasury Senior Civil Servant confirmed that SCC was right in the way it was approaching the matter.

Saving from the revenue Budget of SCC will have to be made. Central Government was entirely focused on Budget Deficit Reduction the Civil Servant intimated. Nothing else really mattered.

Guy McGregor  
County Councillor,  
Hoxne & Eye Division

Signed.....  
Chair, Wilby Parish Council

**Appendix 2**

**Report from the District Council**

Looking back to the elections last May since when, with help from some of you, I was returned to office, a great many changes have taken place.

I was pleased to be returned to the Executive with the role of Portfolio Holder for Planning. I had a year away from that role when I was privileged to serve as the Council's Chairman. Later this month at our Annual Council meeting, my role is likely to change again when I give up my Portfolio and revert back to a former role of many years as Chairman of one of the Planning committees.

The main theme during the last year has been Integration and Transformation. Having lost the opportunity to merge with Babergh, we are taking every opportunity to form joint members of staff and greatly reduce costs. The trick is to do this without losing efficiency – indeed maybe even increase it. Last May we appointed Charlie Adan as our new Joint Chief Executive, and since then we have formed a new single Management Team – two former officers from Babergh, and two who were recruited externally. Mike Hammond has been appointed as Interim Transformation Director and Andrew Hunkin as Strategic Director: Corporate. Mike Evans whose former role was Chief of Staff at the Maritime Warfare School is to be the Strategic Director: People and Lindsay Barker who has been the Head of Strategic Policy and Regeneration at Colchester Borough Council have been appointed as Strategic Director: Place.

The next tier of Joint Heads of Service have been appointed and they have all been selected from existing members of staff at both councils.

The resulting savings made from integration have enabled us to be able to produce a budget going forwards without cutting services and with no increase in council Tax.

Future plans for the district include potentially a Waste Incinerator at Great Blakenham and a £100m straw fired power station subject to planning approval at Mendlesham.

Future plans for Wilby may include 10 affordable homes which, subject to planning approval and an agreed means of sewage disposal, are ready to be delivered. Sewage disposal is still a hot topic as far as the residents from Church Close are concerned. I very much hope that the local residents will accept terms that will enable the building of a new sewage treatment plant built to a standard that can be adopted by Anglian Water thus releasing them from the cost of maintenance and repairs. It would be wonderful to finally put to rest a problem that has been ongoing for more than 20 years.

I am looking forward to continuing to serve you as your District Councillor for the coming year and as always I am only a phone call or an email away if I can help anybody. Thank you very much.

Signed.....  
Chair, Wilby Parish Council

**Appendix 3**



**Safer**Neighbourhoods

**Mid Suffolk North Team  
Eye Police Station,  
Victoria Hill  
Eye  
Tel – 101**

**Website - <http://www.onesuffolk.co.uk/SaferSuffolk/MidSuffolkNorth>**

**Reported Crimes**

Since your last annual meeting there have been 3 crimes reported to the police. These were 2 x Thefts and 1 x Theft from Motor Vehicle

**SNT News**

Please note the opening times of the station. These are the times where a station clerk is in attendance for members of the public to attend and discuss any matters with the police. Outside of these hours the station is not open to the public. Should you attend outside of these hours, you can try knocking on the door, but there is no guarantee we can answer. Alternatively, on the left of the door as you look at it, there is a box on the wall with a button which will connect you through to switchboard, who maybe able to help.

Monday - Closed  
Tuesday 1pm – 3pm  
Wednesday 1pm – 3pm  
Thursday 9am – 11am  
Friday – Closed  
Saturday – Closed  
Sunday - Closed

**Neighbourhood Watch**

As a force we are continually looking for Neighbourhood Watch Co-ordinators for all areas of Mid-Suffolk North. If you would be interested in a position or would like some further information please contact Phil Kemp on telephone: 01473-383 388, email: phil.kemp@suffolk.pnn.police.uk

**Police Direct**

As your new PCSO I am keen to keep you all updated on what is happening of note and anything you should be aware of. The easiest way to do this is through Police Direct. This is a free messaging service from Suffolk Constabulary passing across relevant information surrounding crimes, vehicles to note and Constabulary information.

**Have Your Say**

**The Community Priority Setting Meeting** is now open to the public and is where our priorities for the following month will be set, please come along and raise any issues.

Signed.....  
Chair, Wilby Parish Council

*Wilby Parish Council*

The next meeting will be on **24th April 2012, at The Redgrave Activities Centre, Churchway, Redgrave, Suffolk IP22 1RL.**

The Meeting starts at 7.30pm and finishes at 8.30pm. All members of the Parish Council as well as the public are invited to attend when they can bring any issues/concerns to the meetings attention.

PCSO 3240 Dave Faulkner & PC 878 Jacqui Thomas  
Midsuffnorth.snt@suffolk.pnn.police.uk

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Signed.....  
Chair, Wilby Parish Council

**Appendix 4**

**WILBY ANNUAL PARISH MEETING – 4 APRIL 2012**

**Report from Chairman Wilby Parish Council**

This year the Parish Council has benefitted in some stability in its membership since there have been no changes since the last meeting.

We have covered a wide range of business items in the last year, which have been summarised each month in the Parish newsletter. The agendas and full approved minutes of our meetings can usually be seen on the Parish noticeboard and are available online through the village website.

There are three items of business to which I wish to draw particular attention:

- Our work on emergency planning has progressed, thanks in the main to the efforts of Fred Dupuy. We now have a list of key contacts and a map showing the ownership of land in Wilby. The Coronation Hall is being assessed by the District Council as a rest and refuge centre. The Council's emergency planning policy has been welcomed by the District Emergency Planning Officer.
- We have considered a surprisingly large number of planning applications, or at least their number has necessitated us meeting monthly. In doing so we have sought to preserve the character of the village. We are aware however that our influence on the final decision whether to give planning consent or not is limited and there are examples where our recommendations have not been supported by the Planning authority. We hope therefore that the new planning arrangements recently introduced by the government, and about which Steve Lee will speak later, will strengthen our hand.
- We have spent a considerable amount of time considering the future of Wilby Green, notably because of the incidence of local traveler activity and the publicity afforded Dale Farm. The Council remains of the view however that there is not an overwhelming case to change the current arrangement and to seek ownership of this parcel of common land.

Turning to finance, the Parish Council's income in the financial year ending 31 March 2012 was £2,776 of which £2,593 came from Council tax. Our expenditure totalled £3,079 of which the main items were salary and expenses for our Clerk, subscriptions and donations, hire of the village hall for our meetings and the audit fee.

Because it is not a specific agenda item elsewhere, I should mention the preparations for the Queen's Diamond Jubilee. These are well advanced based on a Big Lunch following the Thanksgiving service on Sunday 3 June and two exhibitions, a historical exhibition and a photographic exhibition of each household in Wilby. The planting of oaks to mark the Jubilee remains an objective provided a suitable site can be found. In my role as Chairman of the Jubilee Committee, I would like to thank my fellow Committee members for all the work they have put in so far and in several cases for the significant financial contributions they have made. I am sure the Committee would wish me to spread the word that we do need help in terms of financial donations to cover the outstanding costs and practical help with organizing the celebrations and providing food for the Big Lunch. Further details are given in this month's parish newsletter.

Signed.....  
Chair, Wilby Parish Council

In conclusion and back with my Parish Council hat on, I would like to take this opportunity to thank my fellow Parish councilors for their contributions and support over the last year and also particular thanks to our Clerk, Alex Pullen who prepares our agendas and minutes and looks after our finances as well as ensuring that we are operating within the law. My thanks go also to our County and District Councillors and the Police for taking time to attend our meetings and keeping us up to date in their areas of interest. Special thanks also go to Fred and Penny Dupuy who have assumed the role of Tree wardens for the parish. Finally I would thank those members of the public who have attended our meetings and contributed to our consideration of local issues.

That concludes my report but I will be happy to take any questions.

DRAFT

Signed.....  
Chair, Wilby Parish Council

**Appendix 5**

**WILBY ANNUAL PARISH MEETING – 4 APRIL 2012**

**REPORT FROM ST MARY'S CHURCH – IAN WILLIAMSON**

The Church has continued to run a full range of services with the main festivals, Easter, Harvest and Christmas attracting large congregations. Village worship is now held on two Sundays each month and continues to prove popular.

We are very well served by our Vicar, Fiona Newton, and it is with much sadness we learn that she is planning to retire probably early next year. Her retirement will follow, but not as a result of, a change in the structure of our local churches. Our benefice currently comprises Laxfield, Cratfield, Brundish, Wilby, Syleham and Wingfield. Come next autumn Syleham and Wingfield will revert to the Hoxne benefice and we will gain Tannington, Worlingworth, Monk Soham and Bedfield. As you will appreciate this will present quite a challenge to our clergy. In parallel a new benefice is being created based on Stradbroke and incorporating Fressingfield. Across the deanery the three benefices will each have a full time priest assisted by non-stipendiary clergy and lay elders. Peter Moss in Wilby has recently become a lay elder.

For much of the last six months the church tower has been obscured by scaffolding as essential repairs have been undertaken to the tower to prevent the fall of stone and flint. Last winter there was further deterioration in the fabric as a result of frost damage. Already facing a bill of some £35,000, we were dismayed to learn just before Christmas that the crosses and pinnacles on the tower would have to be replaced, due to corrosion in their steel reinforcements, and that the cradle for the flagpole was similarly affected. This represented a further £10,500 of costs. We are now looking at a final estimated cost of £46,000. This will be met from grants obtained from charities, re-claiming VAT and from the very generous support we have obtained from the community in Wilby, which at present is covering all the costs less £4,000.

Our commitment to fund the secondary education of two orphaned girls in Kenya has concluded as the two girls have now left school. The PCC is now considering what other measures can be taken to support those in much greater need than ourselves.

St Mary's relies not only on its Church going members but also the community as a whole, to ensure that we continue to have a fully functioning church in our village. The Parochial Church Council is very grateful for this support and extends its thanks to all concerned.

Signed.....  
Chair, Wilby Parish Council

Appendix 6

A SHORT REPORT 2012-04-04

**CORONATION HALL WILBY**

The members of the Committee until the next A.G.M. are:-

Canon Fiona Newton	ex-officio
Marian Ward	chairman
Barbara Barker	treasurer
Gwen Cole	booking officer and caretaker
Todd Strehlow	school representative
Matthew Stanford	parish council representative
?	church representative
Barbara Barker	W.I. representative
Kenneth Mutimer	village representative
Timothy Askew	village representative
Kiri Humphrey	village representative
Debbie Griffith	village representative
Victor Warne	licensee
Gina Ward	minutes secretary

Paid staff:-

Lisa	licensee and barmaid
Kim and Dawn	relief barmaids
Lydia	cleaner

Peter Moss and Gita Bose are added key holders

Many thanks to them and many others who do help, for all they do to keep the hall going.  
Most are volunteers and we need more such people to help the hall and with all village events.

We thank all who use the hall for various functions..

The hall is vacant several Saturday evenings now.

Someone wants to play table tennis so will YOU organise it?.

We tried social evenings---good to start with.

We can acquire apparatus for race nights and /or bingo.

A Wilby lady introduced the Zumba teacher who is now running successful classes.

Another Wilby lady wanted a baby changing unit ----it is there now

**Come on every body** give us ideas , back them up by taking part or organising something

Do not complain. Be constructive and join all those who are already there to help.

Tell the right person so more can be achieved.

**Thank you to the person who rang the editor of the News Letter.**

**Now we know some people want to volunteer—please all come forward.**

The hall and village is for everyone to make use of.

It is **OUR** hall.

**WILBY IS A FRIENDLY PLACE AND WE NEED TO PULL TOGETHER.**

Marian Ward. Chairman. [marianward7@hotmail.co.uk](mailto:marianward7@hotmail.co.uk) 01379 384 358

Signed.....  
Chair, Wilby Parish Council

**Appendix 7**

Annual Report from Wilby Women's Institute for the Parish Meeting 4<sup>th</sup> April 2012

Wilby W.I. meetings are held at the village hall on the 3<sup>rd</sup> Thursday of every month starting at 7-30pm.

We are a small group of local ladies who enjoy one another's company; chat, refreshments and each month welcome a guest speaker to entertain us with an informative talk or demonstration on a wide variety of different subjects.

Over the last year these have included demonstrations on card making, flower arranging, jewellery made from polymer clay and beads and beadwork. We also enjoyed a visit to the Red Feather Club at Horham, a summer evenings walk with a fish and chip supper in Framlingham and our annual Christmas Dinner in Stradbroke.

Although only a small group we have managed to get together 2 teams of darts players and participated in the local regional league with other W.I. groups, and this year one of our teams is currently undefeated!

New members are always welcome and recently we have some new ladies who have joined us which has been lovely.

Sally Lee

DRAFT

Signed.....  
Chair, Wilby Parish Council

**Appendix 8**

Steve Lee gave a briefing on Neighbourhood Planning arising from changes in planning recently announced by the government. Much detail was still to emerge but the preparation of a Neighbourhood Plan for Wilby would necessarily involve detailed consultation with the community in its preparation to decide where and what type of housing or business development would be appropriate.

Once drafted the Neighbourhood Plan would have to go through a vetting process to ensure consistency with the District Council's Local Plan or Core Strategy, be reviewed by an independent inspector and then be subject to an affirmatory referendum before it was formally adopted. Guidance on many aspects of the new arrangements was needed and awaited and further consideration would have to be given to whether each community should have its own plan or whether there would be benefit in communities working together to produce a joint plan. There were also significant cost implications.

Preparation of a Neighbourhood Plan is optional and Wilby will need to decide at what stage if any it wishes to go ahead, alone or with others. Though the Plan cannot be used to prevent development allocated within the core strategy, it can be used to shape and define future development much more than has been previously possible.

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Signed.....  
Chair, Wilby Parish Council