

**Minutes of the Annual Parish Meeting held on Wednesday 9 May 2018 at 7.00pm
in the Coronation Hall, Wilby**

Parish Councillors (Cllrs) present: I Williamson, S Lee, R Woolgrove and R Cross

In attendance: District Cllr J Flatman, County Cllr G McGregor and 8 members of the public

Apologies for absence: Mrs M Pipe (Secretary PCC) and Clerk J Collett

1. Introduction and welcome by the Chairman of the Parish Council – Cllr Williamson welcomed everyone to the meeting and advised two additions to the published agenda, namely a briefing on the Neighbourhood Plan and a Public Forum.

2. To approve the minutes of the last Annual Parish Meeting held on 3 May 2017 – The minutes of the meeting, having previously been published on the parish noticeboard and website, were approved. Proposed and seconded by Cllrs Lee and Woolgrove respectively and agreed unanimously.

3. To discuss any matters arising from the minutes – none.

4. To receive a report from the Parish Council – Cllr Williamson presented a report: see appendix A

5. To receive reports – the following reports were presented

5.1 Wilby School – Mrs Roisin Wiseman Headteacher: see Appendix B

5.2 WI – Mrs Nancy Morton Vice President; see Appendix C

5.3 Wilby PCC – The Secretary of the PCC, Rob Barber's report was presented by Cllr Williamson: see Appendix D

5.4 Coronation Hall – Mrs Alison Taylor, Chair Village Hall: see Appendix E

5.5 District Councillor – Cllr Julie Flatman: see Appendix F

5.6 County Councillor – Cllr Guy McGregor: see Appendix G

5.7 Mid Suffolk North Safer Neighbourhood Team – Cllr Williamson presented this report: - see Appendix H

6. Neighbourhood Plan – Cllr Woolgrove gave a resume of progress to date in developing a Parish Council led Neighbourhood Plan for Wilby. It was affirmed that further public meetings would be called as the plan developed since community involvement and indeed support for the proposed plan were critical to its acceptability and formal approval.

7. Public Forum – no matters were raised.

8. Closure - the Chairman closed the meeting thanking all those who had attended and those who had presented reports.

Signed as a true record.

Chairman _____ Date _____

DRAFT

Appendix A

Wilby Annual Parish Meeting 9 May 2018 Report from Parish Council

Since the last parish meeting we have had a number of changes in the make up of the Parish Council. In January this year David Holliday stood down after 20 years' service including a long period as Vice Chairman. We miss his thoughtful contributions to our meetings and thank him for his dedicated service to the council and the community. We must also record all the work he put in to setting up and managing our village website.

Another and more recent departure has been Ian Taylor who has had to stand down after four years on the council due to pressures on his time both at work and in running (with Alison) the Village Hall. We all recognise I am sure the tremendous amount of time and effort they have given and continue to give to ensuring that the Village Hall remains a vibrant part of our community.

It is particularly pleasing to welcome two new members on to the council. Karen Collins of Church Close and Robin Cross of The Old Forge. Supporting the council we are delighted that Julian Roughton continues to act as our Tree Warden and that Karen Collins has volunteered to be our Footpath Warden.

At our meeting on 3 May, the Council was reconstituted with Steve Lee being appointed Vice Chairman and the Chairman continuing in office for a further year. There remain two vacancies on the council.

During the year 2017/2018 council met on 10 occasions and dealt with 28 separate planning applications or matters related to applications. I would draw attention to three specific business items:

- We agreed to set up a Village Emergency Telephone System linked to the use of the defibrillator and many thanks to those who have volunteered to be on the system standing by to help those dealing with a patient on their own.
- In 2017/18 our income was £4717 and expenditure was £3007. Our income was enhanced by a VAT refund of £680, the first payment from the Rix Petroleum fFund of £146 and a grant from the Transparency Fund (to support compliance with good practice) of £387 which has been puit towards the purchase of a new laptop for the Clerk.

- In November we took the key decision to develop a Neighbourhood Plan for Wilby led by the Parish Council. We will hear more about the Neighbourhood Plan and how it is developing later in the meeting.

Finally, I would like to thank my fellow councillors past and present for their commitment to the council and the community, for ensuring that our decisions are reached on a consensual basis without rancour and for their continuing support of their chairman. I must also thank our Clerk, Julie Collett, for her excellent support and advice without which we could not function. I am grateful also to District Councillor Julie Flatman and County Councillor Guy McGregor for their attendance at our meetings and providing a valuable context for our deliberations. Our Tree Warden, Julian Roughton, deserves special mention for his defence of our local environment.

If you have any questions arising from this report or on any other issue relating to the Parish Council, I will be very happy to try and answer them.

Ian Williamson
Chairman Wilby Parish Council

Appendix B

Wilby CEVC Primary School Parish Council Annual Report May 9th 2018

The year began well with the news that the school had been placed in the top 1% of all schools in the country for achievement in the KS2 Reading SATs. This has been followed more recently, on the 23rd of February by our SIAMs (Statutory inspection of Anglican and Methodist Schools) which recorded an 'Outstanding' judgement. The inspector reported that Wilby School has 'A strong commitment to developing the whole child, ensuring their wellbeing, underpins everything the school does' and further that:

'The distinctiveness and effectiveness of Wilby as a Church of England school are outstanding.

The highly motivated and dedicated head-teacher and governing body have a truly shared vision and strategy for moving the school forward as a church school which gives clear direction to all' and goes on to add ' 'Dream big, work hard' is the inspirational school motto, written by the pupils and expanded on in the school vision. This ensures that all make excellent progress from their starting points as can be seen in validated data... Vulnerable pupils make accelerated progress from their starting points through carefully tailored individualised programmes which are rigorously monitored.....As a result of a positive learning environment which encourages pupils to engage and strive to do their best, work is of a high standard and pupils demonstrate a fascination for learning and pride in their work.'

Cross curricular learning and celebrating the Arts

In October the whole school travelled to Ringsfield Hall where they enjoyed a whole variety of activities which focussed on learning about the environment IN the environment. Our 'Environment evening' in October was a wonderful final celebration of the music, art, dance and the spoken word derived from our 'Going for green' topic. To start 2018 and in preparation for the Chinese New Year, our whole school topic was China. We invited a group of professional Chinese Ribbon Dancers to work with children across the school for a full day. In addition to this in Design Technology/ Art the children created dragons and they performed dragon and ribbon dances for parents as part of a New Year celebration day which included a Chinese lunch consumed with chop sticks!

Our newly formed Arts Award Club is well attended by enthusiastic children who are working towards gaining certificates to celebrate their achievement. All of our children from Pre-School to Year 6 have been taking part in a variety of dance workshops. To celebrate Inter-faith week 2017 pupils of all ages were challenged to produce the art work for a school calendar focussing on theme of 'Light, life and love'. Calendars sold raised money to support multi-faith learning opportunities for Wilby pupils. In the Spring Term pupils across the school produced some amazing art work which was entered into the Young Art East Anglia (YAEA). Four pupils received awards and their art work was exhibited in the Peter Pears Gallery in Aldeburgh.

In the summer term of 2017 pupils from Y2-Y6 performed in a brilliant production of Roals Dahl's 'Jack and the Beanstalk' and at Christmas Wren Class put on a performance of 'Ralph the reindeer'. This Summer term we will be performing Michael Hurd's 'Jonah and the whale'

Author Julia Jarman visited on February 28th she led workshops with all age groups, from Pre-School to Y6, who enthusiastically entered into the spirit of the day by dressing up as their favourite book characters.

The school's application for the national Gold Arts Award was accepted last May and after a year of exciting and wide-ranging Arts events in school we have just submitted our evidence portfolio to the National Arts Council. The school should hear the outcome of this application in the summer term.

Sporting success

Following the appointment of our own Sports Lead – Mr Isaac Chapman-participation in additional sport activities across the school has soared! All of our before school, lunch-time and after school clubs are now offered free including: Dodgeball, Football, High Fives Netball, Gymnastics and many more and the extra training is paying off—our Girls Football Team won Bronze in the Inter-schools tournament in October, our netball team successfully took part in the Inter-schools competition and most recently our young gymnasts took part on the County Key Steps Gymnastics Competition and secured Bronze (Year 2) and Silver (Y3 and Y4) medals. We also took part in the inter-schools swimming competition in April winning a variety of bronze to Gold medals for their outstanding individual and team performances. In the Summer term pupils from Y2 to Y6 will be benefiting from additional cricket coaching delivered by Stradbroke Cricket Club and the Chance to Shine programme.

Church School links

The school enjoyed a brilliant 'Experience your Church' day at St Mary's Church in the Autumn term. The children were engaged in variety of hands on activities and learnt lots. Year 4, 5 and 6 and YR and Y1 were also visited by the cathedral Discovery Centre Team who provided lots of hands on learning experiences both in church and in school. Our Harvest Festival, Remembrance service, Christmas, Christingle and Easter services were all well attended and enjoyed by all.

Growth Mindset

In the Autumn term all of our children took part in a series of Growth Mindset Lessons. Our parents, teachers and TAs also received training about what growth Mindset is and how to help our children to develop this approach towards their learning. The children love it and as a staff we have really noticed how much more positive and confident their attitude is when facing challenge in their learning. To ensure that this approach towards learning is fully embedded we are excited to share that our school is one of only two schools in Suffolk to be selected to take part in a national research project called ReflectED - an approach to learning that teaches and develops children's metacognition skills. Metacognition is known as 'thinking about thinking' or 'learning about learning', and previous studies have shown that teaching learners how to think about their own learning more explicitly has a significant impact on their progress. The project which is being run in conjunction with York and Durham Universities is a chance for us to further develop the work we have begun on Growth Mindset and provides us with an opportunity to help our children to achieve their fullest potential in all areas.

Links with others

As a small primary school it is essential that we continue to work closely with other schools locally in order to share and develop our practice. We have been working closely with Bedfield Primary school and the 'East teaching Schools Alliance' in order to moderate teaching and learning and receive training. Our Headteacher has also been delivering training for the Diocesan Board of Education and for the Small school's Locality project in order to share expertise with headteachers, teachers and teaching assistant's locally. In addition to this our Chair of Governors has been supporting other schools and delivering training within Suffolk. The Governing Body has also asked to be a case study for demonstrating excellence in practice within the county.

Charity events

The school continues to support and raise money for a number of charities. In particular this year we have organised a number of events to raise money for our link school in Mogonjet in Kenya. Alongside raising money for the East Anglian Children's Hospice this year we are also organising a charity event to raise money for the Brain Tumour Charity. We are pleased to invite a variety of professional singers and musicians to our Music For A Summer's Evening on Thursday 21st June. Our pupils will perform alongside The Rabble Chorus (East Suffolk Choir), Matt and Kelly Bayfield (singer/ songwriters), David Booth (guitarist and drummer) and Singer Petra

Garrard. Members of the community are warmly invited to join us to support this wonderful charity at what promises to be a very special evening of entertainment.

Appendix C

Wilby Annual Parish Meeting – 10 May 2018 Report from WI

Wilby WI is a very vibrant and growing group.

The Annual General Meeting in 2017 saw us saying goodbye to our President of 49 years. Mary Ellis, who was thanked for all her hard work over the years was presented with an engraved vase at the Christmas meal.

Sally Lee is now our President and she and her committee have taken us in a different direction. We now have a book club that meets the first Thursday evening of every month to discuss each month's book over a glass of wine and some nibbles – very sociable!

A lunch club is also thriving, which meets every third Thursday in the month, trying local places to eat. A whole new meaning to "Ladies that lunch"!

A trip to the Houses of Parliament is planned for June, where we will have a guided tour. This is also of interest with this being the 100th anniversary of the gaining of votes for women.

We are gaining new members nearly every month. At present we have 29 members and are counting! I can truly say that it feels like being part of one big happy family.

The WI is a great place for women to come together to learn new skills, hear some interesting talks (most of the time!) but most of all in our small community a place to meet and make friends; not just from Wilby but from surrounding villages, especially Brundish. Talks have included one on the life of Leonard Cheshire VC which was so interesting, another on natural spa supplies by Sally Mittuch who comes from Weybread and makes her own spa treatments, both of which were very popular.

The group meeting, which consists of five WI groups meeting locally once a year, was held at Fressingfield this year. This proved to be a fun filled evening from start to finish! The speaker was Iestyn Edwards, who told us how he entertained the troops in Iraq and Afghanistan as a drag ballerina – which was how he was dressed for the evening. It felt very strange talking to a six foot man in a tutu!

I will leave that picture with you!

Nancy Morton

Appendix D

Report from St Mary's Church, Wilby

The church continues to be a Christian presence in the village and is open every day. There is a service in St Mary's Church every Sunday morning. Two of the services are from the Book of Common Prayer – one Holy Communion and one Morning Prayer. The other two are Village Worship services which are informal and are normally led by our Lay Elder. We would not be able to continue to have this amount of services without our Lay Elder, Sheila Pipe who has been taking at least two services each month. We are grateful to her and our priests David Burrell and Ron Orams. We also would like to thank David Mulrenan, Lay Elder from Brundish who helps out on occasions. Additionally we now have a short service of prayer in church every Wednesday morning at 9.15am. We welcome anyone to attend any of these services.

We held fund raising events during the year – Lent Lunches and an Autumn Supper. Half of the money raised at the Lent Lunches is donated to the St Elizabeth Hospice. The church has had a presence at various events organised by the Coronation Hall and money raised by the church at these events has been donated to East Anglian Children's Hospice.

We have strong links with the school and they come to the church for their Christmas and Harvest services. Also they often visit the church for other activities throughout the year either as part of their collective worship or as part of their studies. The children also use the church to display some of their work for us all to enjoy.

Drop In is still extremely successful. This normally takes place on the third Tuesday of the month from 10 to 11.30am. Coffee and tea is served along with delicious cakes. Do come along for these and a chat with other villagers. It is a very friendly and enjoyable social event.

We would ask you all to remain vigilant as thefts from local churches are becoming more common. We do have an alarm to help protect from lead theft but ask anybody who sees anything they consider suspicious please to contact the police

Once again we have managed to pay our Parish Share in full which is a wonderful achievement. This is paid to the Diocese and goes towards the priests salary and other central church expenses. On top of this we have to pay large amounts of money just to upkeep, insure and run this beautiful building.

Our churchyard as always is well maintained and this is down to the hard work of a small band of people in the village who help with grass cutting, strimming, hedge cutting, tidying and sweeping up the leaves. We are most grateful to them all and if you want to get involved please contact the church warden.

The parish newsletter which is produced by the church contains much interesting and essential information about what is going on in our church, school and other local organisation. We are grateful to the people who help us produce and distribute this and hope it remains a valuable local resource.

Finally thank you to those in the village who support us in so many different ways. We hope that we will continue to receive this support in the future – the church is here for you and we need your support.

Appendix E

Village Hall Report (2017-18) for the Annual Parish Meeting May 2nd 2018

The summer of 2017 saw the exterior of the hall refurbished with the aid of a grant from Mid Suffolk, Brian Goddard was our chosen contractor and I'm sure you'll agree the hall looks a lot smarter. Our County Councillor Guy McGregor contributed towards the costs of new signage and a noticeboard. We have also had a lot of support from Julie Flatman, our District Councillor via the locality grant, this has enabled us to buy much needed equipment such as a scaffold tower, ice making machine and new wine chiller.

The significant upturn in private hirings and fund raising events has meant that we have also been able to add to the hall's assets, these include a pool table, key safe, table football table, commercial deep fat fryer and Bain Marie, some much needed dining tables and kitchen equipment. This upturn has also impacted on local peoples involvement with the hall, it has allowed the hall's committee, now comprising of just three people (Alison Taylor, Chair, Ian Taylor, treasurer and Tracie Russell, secretary) to reduce the daily running costs thus passing those savings onto the charity. Indeed the private hirings alone have allowed the committee to realise its goal of covering the annual costs of the hall. This then affords the committee a much needed 'cushion' in organising its own events for the benefit of all. The committee would like to thank all those who actively now support the committee without which we would not be able to operate as we do. Those include Charlotte & John Atkinson, Sheila Mutimer, Mel & Tony Shearman, Les and Carol Cropley, Jadine Russell, Wayne & Bev Bearder, Jo & Brian Jaquest, Terry & Geraldine Prince, Barry & Nancy Morton, Marian & Gina Ward, Ben * Barbara Barker. Our thanks also go to Roisin Wiseman at the school and Dan from FOWSA for their continued support, our much improved working relationship has brought benefits to both parties. I think that we can say that the village hall committee has strengthened its relationships with village organisations, such as the Church and W.I. It is to this end that the hall committee have been working towards. We all, as organisations, stand a much better chance of succeeding at our endeavours if we work together.

In October we were approached by Mid Suffolk with a view to becoming a re-cycling centre, this is now in place and has proven to be very popular. The income generated from this has and will be earmarked for the car park maintenance fund. On the car park front we have now secured an annual contribution from the school of £300 which the hall will match whilst also using fund raising events to add to it throughout the year. The recent snow proved to be an issue particularly in the car park and we must thank Chris Askew who cleared the snow at very short notice prior to an event, which would not have been able to go ahead.

The first of November saw the first pool match for our newly formed pool team 'The Wilby Whackers' away at the Laxfield Oak. We are now members of the Halesworth & District Pool League playing at home and away on a Wednesday evening, the season stretches from November through to May and provides both enjoyment to those involved and capital support for the hall.

The committee, and Charlotte have been recently engaged in the Pond Re-Juvenation Project, this is now underway having secured a grant from the Big Lottery Fund of £9950.00. Huge thanks must go to Charlotte who primarily wrote the bid for us. This money will be used to clean up the pond, re-landscape the pond area and provide a seating/meeting point for the community to enjoy in the near future. As always we keep faithful to our vision - 'Striving for something for everyone

Appendix F

District Councillor's report Annual Meeting 2018

Merger

As you no doubt have heard the merger with Babergh has been put on hold. One of the reasons was because the County Council have decided to consider unitary government. The County Council have engaged Respublica consultants to look at the way unitary government might work in Suffolk. The review is also to consider how an enhanced two-tier system might work.

Move to Endeavour House

This was successfully completed in October/November and staff are well settled in now with the options of working from home, at the office or at any of the access points in Stowmarket and Sudbury. Most of the staff appear to be happy with these arrangements. We have also moved to having one phone number and one email as contact which, after a few teething problems, appear to be working very well. Cabinet member for housing Jill Wilshaw has had quite a lot of experience with this as she must contact the council in her role as an Adviser at the CAB, which initially took over 40 minutes now takes 20 seconds to get connected. If anyone is having problems with this new system, then please let me know.

Needham Market HQ Site

There were two evenings held in Needham for anyone to go along and see what we have planned for the site. Two options have been considered for the site, consisting of a 100% residential development, or a mixed residential and retail development, each striking a different balance, with associated masterplans drawn up.

The proposals the Council are considering would see much of the existing offices – the non-listed buildings in particular – demolished and a new development built in their place and on the former office car park.

The Needham Market School Site

This consultation was held in conjunction with the HQ site consultation and most people who commented were for the change of use for housing although there were worries regarding the access.

Locality Budget

This year all District Councillors were given £6,000 to spend as their Locality budget. £200 from all Councillor's went to the refurbishment of a new vehicle for the coffee

caravan which was stolen from Great Ashfield. The rest I divided between my three parishes Laxfield, Stradbroke and Wilby.

I have now allocated all locality money and beneficiaries as follows

1	Stradbroke Over 60's	Indoor Kurling Set	£320.00
2	Laxfield Parish Council	Village Pond Renovation	£2,250.00
3	Wilby Village Hall	Scaffold tower for Village Hall	£250.00
4	Stradbroke Parish Council	Pictorial map for Stradbroke	£500.00
5	Fressingfield Scouts	Responsible weapons training	£350.00
6	Stradbroke Courthouse & Library Trust	Refurbish room for village archive	£1,000.00
7	Stradbroke Sports & Community Centre	Projector for community use	£1,000.00
8	Wilby Village Hall	Chiller & Ice Machine	£330.00
			£6,000.00

In addition, I gave £250.00 towards the new coffee caravan which was unfortunately stolen. The new one has a tracker attached in case the thieves attempt a return.

New Council Homes

MSDC has built 29 new council homes this year, 23 in Great Blakenham a mixture of 1 bed flats and 2 or 3 bed houses, 11 of these being shared ownership. I was lucky enough to be invited to the opening of the new houses in Laxfield in March, they consist of 2 x 2 bed houses and 4 x 1 bed flats. These homes are lovely and spacious. There are more in the pipeline to be completed this year.

Mill Road site

Residents have been moving into the new houses thus freeing up larger homes for families.

Phase 2 has been passed and should commence end of May. Hopefully with the absence of mud.

Speaking with residents on 2/5/18 they were very complementary of the build and very happy to be in Laxfield.

Ex National Westminster Bank Site

We have just completed the purchase of this building and we are market testing on its future use. However, we have made a commitment to the John Peel Centre to provide them with access to the High Street. A consultation has been arranged with the Stowmarket Society to gather views from the local community as to their suggestions.

Regal Theatre, Stowmarket

In February it was decided to invest some money along with the Stowmarket Town Council in the redevelopment of the Regal Theatre. This decision demonstrates we are committed to Stowmarket as our key town within the district, builds on the cultural and creative offer that already exists in Stowmarket and will enable the town to establish a more vibrant and sustainable town centre. The development is also anticipated to have several economic benefits for the town.

I have thoroughly enjoyed being your District Councillor again this year and I would like to thank the Parish Council, and the whole community for their help and support throughout this year. If you have anything you think I should be aware of or anything I can help you with, please do not hesitate to contact me.

Julie Flatman

District Councillor for Stradbroke and Laxfield Wards

Cabinet Member - Community Capacity Building & Engagement

01986 798661 / 07736 759360

julie.flatman@midsuffolk.gov.uk

Appendix G

County Councillor's Report Wilby Annual Meeting 2018

May 2018

From the residents' viewpoint the most significant item is the fact that for the first time in many years there has been an increase in SCC's element of the Council Tax. In addition a precept which will be used exclusively to fund Adult Social Care will be levied.

The availability of additional money for Adult Social Care is to be welcomed but the principle of whether Central Government should determine where Council Tax payers money should be spent is questionable.

The next significant item is the continued improvement of education provision in this part of Suffolk.

I continue to serve as a member of the Diocesan Education Committee.

Stradbroke Library has achieved national recognition for the variety of its services.

SCC Fire & Rescue Service is the most cost effective service in the country, however, I am not happy with the proposals that control should be passed to the Police & Crime Commissioner.

Care UK 's splendid new Care Home (Hartismere Place) is now over a year old and I do urge you to pop in for tea. This Care Home is a wonderful facility and it is a credit to the provider and to the vision of Suffolk CC.

Paddock House has now been sold to MSDC and I hope we can see a quality redevelopment on this site. Although MSDC seems to be taking a long time to make up its mind and carry out meaningful consultation.

We all know that we have had a severe winter, but I am not convinced that SCC's response could have been better (especially on A140).

The methodology used by SCC in reporting highway defects and repairing them leaves much to be desired.

My thanks to the Parish Council. In these difficult times it does splendid work in promoting the Parish.

Guy McGregor
County Councillor, Hoxne & Eye Division