

# Wilby Parish Council

Minutes of the meeting of Wilby Parish Council held on Wednesday 4<sup>th</sup> May 2022 in Wilby School following the Annual Meeting.

Councillors Attending: Cllr Steve Lee (Chair), Cllr Karen Collins, Cllr Ian Williamson.

Also Attending: 2 members of the public and Julie Collett (Clerk).

- 43.22 Apologies and approval of absences.** Apologies received and accepted from Cllr Rebecca Regis and Cllr Robin Cross.
- 44.22 To receive Declarations of Interest.** None.
- 45.22 To consider requests for Dispensations.** None
- 46.22 To resolve that the minutes of the meetings of the council held on 2<sup>nd</sup> March 2022 are a true and correct record.** The council resolved the minutes as correct.
- 47.22 Public participation session(15 Minutes) to include County and District Councillors', Footpath and Tree Warden's reports.** Apologies received from County and District Councillors. No footpath or tree reports received. A member of the public thanked the clerk for her work with the Parish Council over the last eight years, following notification of her retirement. Ian Taylor, representing the Village Hall stated that the Village Hall Committee were not prepared to pay any of the costs associated with the contract for the EV chargers. However Ian Taylor confirmed the chargers would be insured by the hall.
- 48.22 To receive Progress Reports for information.**
- 1.a. ANPR** Nothing further heard.
- 1.b. Highway Safety Measures.** A response to the email has been received with very negative comments County Councillor Peter Gould is trying to arrange a site visit with the school safety officer.
- 49.22 To consider planning applications and responses.**  
Planning Permission granted DC/21/05057 White Rock, Cole Street. Noted
- 50.22 Finance**
- 1.c. To receive Finance report.**  
**Bank Reconciliation** Approved.  
**Budget to Actual** Agreed
- 1.d. To authorise payments as listed below**
- |               |                 |         |
|---------------|-----------------|---------|
| Bank Charges  |                 | £8.00   |
| Bank Charges  |                 | £11.00  |
| J Collett     | Expenses        | £40.10  |
| J Collett     | Salary          | £587.52 |
| SALC          | Payroll Service | £22.80  |
| SALC          | Membership      | £146.20 |
| Suffolk Cloud | Website Hosting | £120.00 |
- Payments agreed.
- 1.e. To note receipts:**
- |                        |          |
|------------------------|----------|
| Mid Suffolk DC Precept | £2977.00 |
| Interest               | £0.65    |
- Payments Noted

## Wilby Parish Council

- 51.22 To agree the annual pay increase as per NALC recommendation of 1.75% for 2021-2022.** Councillors unanimously agreed the increase. Clerk to advise SALC.
- 52.22 To agree the end of year accounts 2021/2022.** Councillors agreed the end of year accounts.
- 53.22 To agree the Annual Governance Statement.** Councillors agreed the Annual Governance Statement.
- 54.22 To agree to exemption of external audit.** Councillors agreed the exemption of the external audit.
- 55.22 To agree the CIL report for year ending 31<sup>st</sup> March 2022.** Councillors agreed the CIL report.
- 56.22 To agree to remove Richard Woolgrove from the bank mandate.** Richard Woolgrove is no longer a member of the council, therefore councillors agreed to remove from the HSBC mandate.
- 57.22 To agree to pay the costs for the Electric Car Charging Points.** Anglia Charging have not been clear about procedures and charges while speaking with the village hall. Council agreed to pay for a period of two years the sim card fee fees amounting to £108pa and the monthly maintenance fee amounting to £180pa. This will be conditional on receiving full figures and details from the Village Hall Committee so that the support can be reviewed after two years. Agreed that any profit made will be retained by the village hall. The funds will either be paid from the CIL fund, the oil syndicate fund or the reserves, in that order. The clerk will write formally to the village hall committee confirming details of the offer.
- 58.22 To consider the purchase of a dog bin.** The clerk advised the council the cost of a dog bin was £100.16 plus VAT. The council charge £43-49 to empty the bin. Council agreed that two bins would be practical, one at the footpath near St Mary's Close and one near the entrance to the village hall. Clerk will contact the village hall committee to ensure they are happy with this decision. The clerk will then check with the council if the fee is an annual fee and whether it is per bin. The council agree in principle subject to further information received
- 59.22 To consider the purchase of a bench for the village hall.** The clerk confirmed that the bench could be purchased with a locality grant. Council agreed to advise the village hall to contact Cllr Flatman directly. Clerk to advise Village Hall committee.
- 60.22 To consider a response to the Community Governance Review.** Council agreed that at this early stage a response was not necessary.
- 61.22 Correspondence for Information and discussion.**  
**East Anglian Air Ambulance. Thank you letter for donation.**  
Noted.
- 62.22 Any items from Parish Councillors.**  
Cllr Collins presented an update on the Community Comments from the final draft of the Neighbourhood Plan. It was noted that several items on this document are now in hand.  
Cllr Ian Williamson stated that he was willing to stand in temporarily when the clerk finishes at the end of June if no replacement has been found.
- 63.22 Items for consideration for inclusion on the next agenda.**  
Dog Bins  
ANPR  
CIL & EV Chargers  
School Safety

## Wilby Parish Council

64.22 Date of next meeting. The Annual Parish Meeting will be held on the 18<sup>th</sup> May at 7pm in the Village Hall.  
To confirm the date of the next parish council meeting 6<sup>th</sup> July 2022 7pm in the Village Hall.

Meeting Closed 9.10pm.

Minutes signed as correct.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Julie Collett  
Clerk to Wilby Parish Council  
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# **Wilby Parish Council**