

## Wilby Parish Council

Minutes of the meeting of Wilby Parish Council held on Wednesday 1<sup>st</sup> September 2021 at 7pm in Coronation Hall, Wilby.

Cllrs Attending: Cllr Ian Williamson (Chair), Cllr Steve Lee, Cllr Karen Collins, Cllr Robin Cross.

Also attending: District Cllr Julie Flatman, County Cllr Peter Gould, Clerk Julie Collett. No residents attended.

**102.21 Apologies and approval of absences.** Received and accepted from Cllr Rebecca Regis.

**103.21 To receive Declarations of Interest.** Cllr Karen Collins declared a non-pecuniary interest in item 109.21

**104.21 To consider requests for Dispensations.** None

**105.21 To resolve that the minutes of the meetings of the council held on 30<sup>th</sup> June, 19<sup>th</sup> July 2021 and 17<sup>th</sup> August 2021 are a true and correct record.** Minutes all agreed and signed as correct.

**106.21 To receive Progress Reports for information.**

**1.a. Charging Point** Nothing further received.

**1.b. Locality Budget** No suggested projects

**1.c. Ideas for use of CIL funds** Nothing as yet.

**1.d. Footpath plaques.** Not required.

**1.e. ANPR** Agreed to request. Cllr Robin Cross to complete the application form. Cllr Cross has DATA from the SID with 41% of traffic speeding over 35mph in a 30mph limit.

**107.21 Public participation session(15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.**

The Chairman welcomed County Cllr Peter Gould to the meeting. County Council reports from July & August had previously been circulated and can be viewed on the Wilby website.

Cllr Gould reported that he was looking at Highways issues in each parish. Cllr Lee raised the issue with temporary traffic lights in the area and asked for SCC to ensure lights were set properly for local traffic conditions. Cllr Lee also queried the likely effectiveness of the lamp post placards in Stradbroke and asked Cllr Gould whether they were recyclable.

Cllr Gould agreed to look into the Plug in Suffolk scheme to update the council.

District Cllr Julie Flatman report had been received and circulated. This can be seen on Wilby website.

**108.21 Finance**

**1.f. To receive Finance report.**

**f.i. Bank Reconciliation** Balance of £13652.91. This includes reserve funds of £1766.93.

**f.ii. Budget to Actual** Noted

**f.iii. Receipts since last meeting**

**Interest     £0.29     Noted**

**1.g. To authorise payments as listed below:**

**g.i. J Collett                     Expenses             £56.30 Agreed**

**109.21 To consider the provision of a Children's Play Area in Church Close.** The council surveyed all households in Church Close. From 18 surveys, 11 responses were received. 6 in favour and 5 against, however only 5 children under 14 were identified that may use the equipment. Councillors agreed that at the initial quote of £16600 the play area was not a viable project. Cllrs agreed to write to all residents in Church Close to advise the outcome, and to write to Orwell Housing to request the possibility of Orwell providing some simple play equipment on the open space.

- 110.21 To review the insurance.** Renewal is due on 30<sup>th</sup> September. Nothing changed since last year and signed into a three year undertaking. Council agreed that it remained adequate for requirements.
- 111.21 To receive and consider the internal audit report.** The internal audit report contained no recommendations. Council agreed no actions were required. Council congratulated the clerk on this achievement.
- 112.21 Election of Chairman and Vice Chairman.** Chairman Cllr Ian Williamson informed the council that he would stand down as chairman with effect from 31<sup>st</sup> October, although remain as a councillor. Cllr Williamson proposed Cllr Steve Lee as Chairman, who agreed to stand. Seconded by Cllr Karen Collins, no other proposals received, all agreed unanimously. Cllr Lee would become chairman with effect from 1<sup>st</sup> November 2021. Cllr Lee signed the declaration of office. Cllr Williamson proposed Cllr Robin Cross as Vice Chairman, who agreed to stand. Seconded by Cllr Karen Collins, no other proposals received, all agreed unanimously. This appointment will also take effect from 1<sup>st</sup> November 2021.
- 113.21 Plans for the Queens Platinum Jubilee.** Cllr Williamson had contacted the church, school and village hall, and positive responses were received. No residents have come forward to help as yet. Cllr Williamson will follow up with a meeting late September or early October, involving a member from each group.
- 114.21 To consider the subscription to Parish Online.** Council agreed not to renew the subscription.
- 115.21 Any items from Parish Councillors.** Cllr Cross reported that he had contacted DataTech regarding the problems with the email addresses set up for councillors. This can be changed quite easily. However, Cllr Cross will look at alternatives and report at the next meeting.
- 116.21 Items for consideration for inclusion on the next agenda.**  
 Draft budget.  
 Email  
 2022 Dates and Venue  
 Policies
- 117.21 To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).** Council unanimously agreed.
- 118.21 To review the clerks salary and performance.** The council agreed they are very happy with the clerks performance and agreed to increase the salary to SCP15 wef 1<sup>st</sup> October 2021.
- 119.21 Date of next meeting.**  
 To confirm the date of the next meeting, scheduled for 3<sup>rd</sup> November 2021 to be held in the school.  
 Advance date 18<sup>th</sup> May APM Coronation Hall 7pm. Dates noted.

Minutes agreed and signed as correct.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Julie Collett  
 Clerk to Wilby Parish Council  
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