

Minutes of the meeting of Wilby Parish Council held at 7-00pm on Wednesday 6th January 2021 via Zoom.

All items requiring signature will be completed as soon as possible following this meeting.

Attendees: Cllr Ian Williamson (Chair), Cllr Karen Collins, Cllr Robin Cross, Cllr Steve Lee, Clerk Julie Collett, District Councillor Julie Flatman & County Councillor Guy McGregor. No members of the public.

- 1.21 Apologies and approval of absences. Apologies received and approved from Cllr Rebecca Regis.
- 2.21 To receive Declarations of interest. None
- 3.21 To consider requests for Dispensations. None
- 4.21 To resolve that the minutes of the meeting of the council held on 4th November 2020, 18th November 2020 & 7th December 2020 are a true and correct record. It was resolved the minutes were accurate and signed as correct.
- 5.21 To receive Progress Reports for information.
- a. Suffolk County Council Capital Fund- Charging Point. EO Charging have completed the survey of the site and agreed the location. An estimate of costs has been received. Clerk will now contact Suffolk County Council for the next stage. Cllr Lee expressed concern at the cost and would look into other companies that provide this service.
- 6.21 Public participation session(15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.
- District Councillors Report. The full report can be viewed on the Wilby website wilby.suffolk.cloud
- Support payments available for those told to self-isolate on low income.
- Councillors to consider budget for 2021/2022.
- Councils look to slash fleet emissions.
- Vision for Stowmarket takes shape. Lights, Camera, Action for 2021.
- Green light for emergency services hub funding.
- Mid Suffolk residents to benefit from slice of Government Green Home funding.
- Voting safely at next year's elections.
- Cllr Flatman also expressed concern at the lack of information received where the centres for the Covid vaccinations will be. Cllr Flatman hoped to receive more information and will forward to the clerk as received.
- County Councillor's Report. The full report can be viewed on the Wilby website wilby.suffolk.cloud
- The Scrutiny Committee meet to examine the Budget proposal for 2021/2022.
- Shock at the rise in infection rates, must all follow guidelines.
- Suffolk County Council has an Emergency Fund to help anyone in financial distress.
- Heavy rainfall recently has caused considerable flooding in Suffolk.
- Congratulations to the Parish on the Neighbourhood Plan.
- Access to education is of vital importance and it is essential travel arrangements are as stress free as possible.
- Bus transport now available for sixth formers from Stradbroke to Hartismere High School
- Footpath Report: No footpath report.
- Tree Warden: No tree report
- No residents questions.

- 7.21 To consider planning applications.**
- a Planning permission granted DC/20/03820 Rookery Farm Barns, Worlingworth Road, Wilby
 - b. Listed building consent granted DC/20/03823 Rookery Farm Barns, Worlingworth Road.
 - c. Listed Building consent granted DC/20/03921 Rowan House, Foals Green, Wilby
- All noted.
- 8.21 Progress report on the Neighbourhood Plan.** Cllr Lee confirmed that the Plan will now be used by MSDC in determining applications prior to the formal referendum, planned for May 2021, as it is now effectively in force.
- 9.21 Finance**
- a To receive Finance report.
 - i. Bank Reconciliation Agreed and noted working balance of £12443.04
 - ii. Budget to Actual Noted
 - iii. Receipts since last meeting
 - 1. Ubbeston PC Zoom £29-98
 - 2. Heveningham PC Zoom £29-98
 - b To authorise payments as listed below:

i J Collett	Salary	£594.24
ii ICO	GDPR	£40.00
iii Community Heartbeat Trust	Annual Support	£151.20
iv J Collett	Expenses	£26.80
v Suffolk Cloud	Website Check	£70.00
vi J Collett	Laptop	£488.99
vii Compass Point	NP	£740.00
viii St Marys Church	Donation	£100.00
ix Citizens Advice Bureau	Donation	£50.00
x East Anglian Air Ambulance	Donation	£50.00
xi Eye & District Volunteer Centre CIO	Donation	£20.00
xii Suffolk Accident Rescue Service	Donation	£15.00

Council unanimously agreed all payments.
 - c To consider the cost of zoom. Council agreed to pay the annual fee for zoom and split the cost between four councils. Clerk will invoice the other councils.
- 10.21** Following agreement of the budget at the last meeting, the council agreed the precept of £5833 for 2021-2022.
- 11.21** The Financial Control Check has been completed and found to be in order.
- 12.21** The Risk Management Policy has been reviewed and is adequate for council's requirements.
- 13.21** Items for consideration for inclusion on the next agenda.
- Review asset Register
 - Possible uses for the CIL money
 - Electric Charging Point
 - Appoint Internal Auditor
 - Projects to apply for the Locality budget
 - To review the SID data and resting the SID.

14.21 Correspondence for Information

No correspondence received.

15.21 Date of next meeting and dates for 2021.

To confirm the date of the next meeting, scheduled for 3rd March 2021 at 7pm.

16.21 Meeting closed 7.50pm.

Minutes agreed as correct.

Signed _____ Date _____

**Julie Collett
Clerk to Wilby Parish Council
Bridge Cottage, Huntingfield, Halesworth, IP19 0PX
01986 899719**

