

Minutes of the meeting of Wilby Parish Council at Wilby Primary School on

Wednesday 8th January 2020 at 7.30pm

Attendees: Cllr Ian Williamson, Cllr Steve Lee, Cllr Karen Collins, Cllr Robin Cross, Cllr Rebecca Regis, Tree Warden Julian Roughton, Footpath Warden Alison Walls, District Councillor Julie Flatman, County Councillor Guy McGregor & Clerk Julie Collett. 1 other member of the public attended.

- 1.2020 To consider accepting apologies for absence None**
2.2020 To approve and sign minutes of the council meeting on 13th November 2019. Minutes signed as correct.
3.2020 To record declarations of interest from members in any item to be discussed None
4.2020 To consider dispensation from members in any item to be discussed None

Public Forum

(i) Parishioner's questions or comments None

(ii) To receive reports from the District & County Councillors District, Councillor Julie Flatman reported that the limit for housing adaptations to enable less able people to remain in their own homes has increased to £40,000. The Needham Market lake site has been approved. The free swimming during school holidays for the under 16s is hoping to continue throughout the year.

At the Chairman's discretion item 8.2020 Progress Report Neighbourhood Plan was brought forward.

Cllr Steve Lee reported that the draft NP was sent to MSDC on 9th October. (post meeting note for minutes: this was in error, date was 8th October) The response received on the 18th December highlighted minor errors ie spelling or punctuation. The response also requested that the Wilby NP consider the site that MSDC had identified in their own draft JLP. The NP group agreed that it was not possible to consider the MSDC draft JLP site as the NP draft site had been produced based on interpretation of the evidence received by way of consultation. District Councillor then updated the Council on her meeting with MSDC. Firstly in pursuance that Wilby had been designated hinterland due to an error and should be re-classified as hamlet. Secondly as to discussions which were favourable regarding the different sites proposed by MSDC and the NP group. Cllr Lee confirmed the next stage is to go to print on 15th January, proof received 16th January, ready to distribute to Wilby residents by 20th January ready for the six week consultation. All comments will be addressed and the NP amended as deemed necessary. The NP is then returned to MSDC, will be considered by an independent examiner prior to referendum.

The Chair then resumed the agenda into the correct order.

County Councillor Guy McGregor reported that the County Council have now produced the Draft Budget for the next Financial year, and have re-introduced funds for the Citizens Advice Bureau. The local Children's Centres (Including Eye with outreach centre in Stradbroke) are under review again. Lorry routes around the area are also under review. Hartismere Place is now run by Care UK. The number of "Step-Down" beds are currently being reduced and will be removed by March. Unfortunately, specialist clinics have now been discontinued, patients now have to go to Ipswich. Home to school transport is again up for review.

(iii) To receive a report from the Footpath Warden. Alison reported that several footpaths have not yet been re-instated, probably due to the amount of rain recently. The footpath opposite Prospect House has been fenced off by the new owners of Ther Rookery, however it is still passable.

(iv) To receive a report from the Tree Warden. Julian reported that 150 new trees have been planted in various areas around the village. 40 trees still need planting; ideas where they could go would be welcome.. Possibility of more next year if the Council feel the need for them.

5.2020 To receive an update on outstanding actions from last meeting:

(i) Parish Council Notice Board Grant agreed by District Councillor. When funds are received Clerk . will order the notice board.

6.2020 To consider the proposals by the Footpath Warden for the improvement of the village Footpaths. Alison reported that she was having difficulty in entering into any dialogue with the landowners. It was agreed that this project would not be pursued at present as it was doubtful that it would

currently meet the required criteria of social and economic benefit for designation of new public footpaths. The Chairman thanked Alison for the work put into checking the viability of the project.

- 7.2020** **To consider new & outstanding planning applications, including consultation responses.** None
- 8.2020** **Progress Report Neighbourhood Plan** Report received earlier in agenda.
- 9.2020** **To consider & approve the budget 2020-2021** The Council considered the Budget and approved it for the forthcoming financial year.
- 10.2020** **To agree the precept 2020-2021** The Council agreed a precept of £5769.00 for the next financial year.
- 11.2020** **To review the Internal Financial Controls** The Council agreed the financial controls are adequate for their requirements. An internal check was carried out on 4th December 2019.
- 12.2020** **Finance**
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|------------------------|---------------------|------------------|
| Current Account | Bank Balance | £3455.86 |
| Reserve Account | Bank balance | £13297.53 |
- Balances Noted
- 13.2020** **To approve the Account Payments**
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|-----------------------------------|---------------------------|----------------------------|
| (i) DataTech | Email Fee | £40.00 |
| (ii) ICO | Data Fee | £40.00 |
| (iii) Community Heartbeat | Annual Support Fee | £126.00 |
| (iv) St Marys Church | Donation | £100.00 |
| (v) CAB | Donation | £50.00 |
| (vi) EAAA | Donation S137 | £50.00 |
| (vii) Eye Volunteer Centre | Donation S137 | £20.00 |
| (viii) SARS | Donation S137 | £15.00 |
| (ix) Wilby Village Hall | Hall Hire | £70 PC & £40 NP |
| (x) Compass Point | NP Consultant Fees | £1292.00 |
| (xi) J Collett | Salary | £538.56 |
| (xii) J Collett | Expenses | £51.80 |
- Payments agreed
- 14.2020** **To approve the Account Receipts**
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| (i) Interest | £6.70 | Noted |
|---------------------|--------------|--------------|
- 15.2020** **To receive updated accounts.** Accounts noted
- 16.2020** **To consider the purchase of a temporary snow fence and an application to Guy McGregor for funds.** Cllr Cross reported that he had not received any response from the owners at Braiseworth Hall. Council agreed that a more sustainable idea would be to plant hedging in the problem areas. Cllr Cross will look into grants available for hedging and update County Cllr Guy McGregor.
- 17.2020** **To review the GDPR Risk Assessment** Reviewed and adequate for requirements.
- 18.2020** **To review the Risk Management Policy** Reviewed and adequate for requirements.
- 19.2020** **To re-adopt the Suffolk Local Code of Conduct** The Council agree to re-adopt.
- 20.2020** **To consider the correspondence received.**
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| (i) Eye & District Volunteer Centre | Noted |
| (ii) ICO Certificate | Noted |
- 21.2020** **To receive and discuss items from Parish Councillors**
- Cllr Rebecca Regis asked why we did not start meetings until 7.30pm. Confirmation that this was due to work commitments. However there would be a possibility to start at 7pm over the winter months. Council to consider for the forthcoming year.
- 22.2020** **To receive items for the next Agenda**
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| Policies | APM Meeting | CIL Payments |
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- 23.2020** **Date and time of the next meeting: 4th March 2020 7.30pm at Wilby Primary School.**
Meeting Closed 9.20pm
Minutes signed as a true record.

Chairman _____ Date _____

