

Minutes of the meeting of Wilby Parish Council held at Wilby Primary School on Wednesday 4th March 2020 at 7.30pm.

Attendees: Cllr Ian Williamson (Chair), Cllr Steve Lee, Cllr Rebecca Regis, District Cllr Julie Flatman, Footpath Warden Alison Walls, Clerk Julie Collett.

- 24.2020 To consider accepting apologies for absence Apologies accepted from Cllrs Karen Collins & Robin Cross
- 25.2020 To approve and sign minutes of the council meeting on 8th January 2020. Minutes approved
- 26.2020 To record declarations of interest from members in any item to be discussed None
- 27.2020 To consider dispensation from members in any item to be discussed None

Public Forum

- (i) Parishioner's questions or comments No parishioners present.
- (ii) To receive reports from the District & County Councillors District Councillor Julie Flatman updated the council on various items including the District Council's approval of the 2020/2021 budget including a small increase to council tax. The Development Management Team are in the running for a National Award for the Best Use of Digital and Technology. Ipswich Town FC has become the first ambassador of the three year Active Schools project which hopes to increase the number of people taking part in sport and physical activity.
- (iii) To receive a report from the Footpath Warden. Alison reported that a couple of footpaths needed reinstating, but the land is too wet at the moment. Also a FP signpost is in need of repair, but that has been arranged.
- (iv) To receive a report from the Tree Warden Apologies for non-attendance, but nothing new to report.
- 28.2020 To receive an update on outstanding actions from last meeting:
- (i) Parish Council Notice Board. The new notice board is now in place on the village hall wall. Thanks to District Councillor Julie Flatman for the grant of £400 from the locality budget.
- 29.2020 Progress report Neighbourhood Plan. Copies of the NP have been distributed to every household. The deadline for responses is 12th March. A good level of response has already been received. The responses will be collated then the plan sent to the District Council for Independent Examination .
- 30.2020 To consider new & outstanding planning applications, including consultation responses.
- (i) DC/19/04465 Rowan House, Foals Green. Listed building consent granted Noted
- 32.2020 Finance
- | | | |
|-----------------|--------------|-----------|
| Current Account | Bank Balance | £2865.64 |
| Reserve Account | Bank balance | £11697.53 |
- 33.2020 To approve the Account Payments
- | | | |
|---------------------|--------------|----------|
| (i) Greenbarnes | Notice Board | £568.31 |
| (ii) J Collett | Expenses | £70.20 |
| (iii) Compass Point | NP | £1392.00 |
| (iv) Compass Point | NP | £520.00 |
- All payments approved.
- 34.2020 To approve the Account Receipts
- | | | | |
|----------------|----------------|------|-------|
| (i) MS General | Locality Grant | £400 | Noted |
|----------------|----------------|------|-------|
- 35.2020 To update the asset register. The updated asset register was approved.
- 36.2020 To review the Publication Scheme This was found to be adequate for council's requirements after the amendment of the clerk's email address.
- 37.2020 To review the Records Management Policy The council agreed that this policy was now obsolete and replaced by the GDPR retention document.
- 38.2020 To look at the rules for spending CIL. Defer until next meeting.
- 39.2020 Commemoration of VE Day & VJ Day on 8th May & 15th August respectively. The school will commemorate VE Day with a special study during the week and party for parents and children on the anniversary itself.. The church bells will hopefully be rung at 11am on the morning of 8th May

followed by a short service. Cllr Flatman will advise if any funds are made available to help with the commemorations.

- 40.2020** **Planning for the APM.** The Council agree the same format as previous years. The clerk will contact various groups for their reports.
- 41.2020** **To consider financial support of the Parish Magazine.** The Council agreed that the Parish Magazine was an asset to the village and the link between the Council and the Village. The Council agreed to support it with a donation of £160 which will cover the printing of 2 editions and hope that Brundish PC will support in the same way.
- 42.2020** **To consider the correspondence received.**
(i) Thanks for donation from CAB
(ii) Thanks for donation from SARS
(iii) Thanks for donation from Eye & District Volunteer Centre
(iv) Receipt confirmation from MSDC re precept
(v)MSDC letter re Community Governance Reviews
(vi) Clerk & Councils Direct
(vii) Thanks for donation from EAAA
Noted
- 43.2020** **To receive and discuss items from Parish Councillors** Cllr Ian Williamson has received an anonymous letter regarding dog fouling in the village. Councillors agreed to place a notice on the council notice board and will include in the parish magazine report a reminder to people to clear up after their dogs.
- 44.2020** **To receive items for the next Agenda**
- CIL
 - CIL Return
 - End of year accounts
 - APM
- 45.2020** **Date and time of the next meeting: 6th May 2020 7.30pm at Wilby Village Hall**
Meeting closed 8.50pm.

Signed as correct

Chairman _____ Date _____

