

Minutes of the Annual Meeting of Wilby Parish Council held on 15th May 2019 at 7-30pm at The Coronation Hall Wilby.

Attendees: Cllr Ian Williamson, Cllr Steve Lee, Cllr Karen Collins, Cllr Robin Cross, Cllr Rebecca Regis District Cllr Julie Flatman, Footpath Warden Alison Walls, 1 Resident & Julie Collett (Clerk & RFO).

- 54.19 To elect the Chairman** Ian Williamson nominated and accepted. Proposed by Cllr Lee and seconded by Cllr Collins. Approved unanimously. Cllr Williamson and all councillors completed their Declaration of Office
- 55.19 To elect the Vice-Chairman** Cllr Steve Lee nominated and accepted. Proposed by Cllr Collins, seconded Cllr Cross. Approved unanimously.
- 56.19 To agree council representation**
- **SALC** Cllr Ian Williamson
 - **Planning Lead** Cllr Steve Lee
 - **Footpath Warden** Alison Walls
 - **Tree Warden** Julian Roughton
 - **Village Hall Liaison** To be agreed at next meeting
- 57.19 To consider accepting apologies for absence** County Cllr Guy McGregor, Tree Warden Julian Roughton
- 58.19 To approve and sign minutes of the council meeting on 6th March 2019.** Unanimously agreed as correct.
- 59.19 To record declarations of interest from members in any item to be discussed** None
- 60.19 To consider dispensation from members in any item to be discussed** None

Public Forum

- (i) Parishioner's questions or comments None
- (ii) To receive reports from the District & County Councillors Cllr Ian Williamson congratulated Cllr Julie Flatman on her re-election. The cabinet leader is due to be announced shortly. Cllr Flatman is hoping to remain cabinet member for communities. County Councillor Guy McGregor forwarded a response regarding the Openreach poles recently erected locally. Poles have been used as there is no underground duct infrastructure and the cost of building this would have made the scheme uneconomic, consequently Wilby would not get Ultrafast Broadband. Clerk will respond to Cllr McGregor stating that some residents are still without phone service (landline), and have been for 10 days. No prior warning for the loss of service was given. Also why have they not used the existing telegraph poles.
- (iii) Alison has received comments from residents welcoming the bridge improvements. Some footpaths are becoming overgrown, Alison will monitor over next few weeks.
- (iv) To receive a report from the Tree Nothing to report
- 61.19 To receive an update on outstanding actions from last meeting:**
- (i) Headwall Suffolk CC have reported that the case is now closed as they believe it is not flooding and not causing a hazard to highway users. Clerk to inform Ian Taylor
- (ii) Road repairs Cllrs Lee & Cross Many repairs have now been completed. However Cllrs Lee & Cross will check for any other problems.
- (iii) Footpath Map Cllr Collins showed the council the completed map that is now ready for printing. This will then be framed and mounted on the outside of the village hall. Possible leaflets with further details about Wilby to be decided at a later date. Thanks to Cllr Collins for the work done on this project.
- 62.19 To consider new & outstanding planning applications, including consultation responses.**
- (i) Planning permission granted DC/19/00707 The Old Forge** Noted
- 63.19 Progress Report Neighbourhood Plan** Cllr Lee reported that a consultation event held recently at the school was well supported. Results of the meetings are being collated and the draft policy being drawn up, Cllr Lee recorded thanks to Stuart Banks who has put in a lot of work into the NP.
- 64.19 To approve end of year accounts.** Cllrs unanimously agreed the end of year accounts.
- 65.19 To approve the Annual Governance Statement.** Cllrs unanimously agreed the AGS
- 66.19 To consider exemption of a full external audit.** Clls unanimously agreed to exemption of a full external audit.

67.19 To approve the CIL return. Council approved the CIL return.

68.19 Finance

Current Account	Bank Balance	£3015.45
Reserve Account	Bank balance	£12466.99

Balances Noted

69.19 To approve the Account Payments

(i) K Collins	NP	£31.99
(ii) S Lee	NP	£40.50
(iii) Bartlett Signs	NP	£24.00
(iv) S Banks	NP	£23.80
(v) J Collett	Salary	£485.14
(vi) SALC	Payroll	£21.60
(vii) Bettaprint	NP	£200.40
(viii) Compass Point	NP	£1464.00
(ix) SCC	NP	£190.00
(x) J Collett	Expenses	£75.24
(xi) SALC	Subscription	£137.67

All payments approved.

70.19 To approve the Account Receipts

(i) Interest	£4.66
(ii) MSDC Precept	£2812.50
(iii) VAT	£533.57

Receipts noted.

71.19 To consider the correspondence received.

- (i) Clerk & Councils Direct
 - (ii) Formal adoption of Stradbroke NP
 - (iii) SALC Councillor Briefings
 - (iv)MSDC Housing Land Supply Position review
- Noted.

72.19 To receive and discuss items from Parish Councillors Cllr Lee updated the council regarding The Brundish Crown. The appeal has been upheld, so the Pub can now be converted into a private dwelling. The appeal can be challenged but it will be costly. Cllr Lee also expressed concern over the relationship between the Parish Council and the Village Hall Committee. The hall committee are looking for grants to upgrade the lighting and heating. Cllr Williamson adjourned the meeting to allow Ian Taylor to speak. Ian Taylor confirmed that the monthly running costs of the hall are approximately £400. Recently the catering facilities have been updated. Ian Taylor would like to see a more formal link between the Parish Council and Village Hall Committee. Cllr Williamson re-convened the meeting.

73.19 To receive items for the next Agenda

- **Village Hall Representative**
- **Road Repairs**
- **Footpath Map**

74.19 Date and time of the next meeting: 3rd July 7.30pm at Coronation Hall.

75.19 Meeting Closed 9.20pm

Minutes agreed as correct.

Chairman _____ Date _____

