

Minutes of the meeting of Wilby Parish Council at Wilby Primary School on Wednesday 13th November 2019 at 7.30pm.

Attendees: Cllr Ian Williamson (Chair), Cllr Karen Collins, Cllr Robin Cross, Cllr Rebecca Regis. District Cllr Julie Flatman & Clerk Julie Collett.

No members of the public attended.

144.19 To consider accepting apologies for absence Apologies received and accepted from Cllr Steve Lee.

145.19 To approve and sign minutes of the council meeting on 11th, 23rd September & 7th October. Amendment agreed in minutes 11th September on item 113.19 and signed as correct. Minutes 23rd September and 7th October agreed and signed as correct.

146.19 To record declarations of interest from members in any item to be discussed None

147.19 To consider dispensation from members in any item to be discussed None

Public Forum

(i) Parishioner's questions or comments None

(ii) To receive reports from the District & County Councillors No report received from CC Guy McGregor. District Councillor Julie Flatman reported that the free swimming for under 16 year olds has been extended for the Christmas Holidays. During 2019 the District Council have been giving a tree to any newborn, adopted child or in memory of a lost child.. The scheme will continue into 2020, but a voucher will be given for the family to choose a tree at their local nursery. Reports recently mention a new Mid Suffolk initiative to help private Landlords rent out their properties with the DC acting as guarantor for the rent. Tenants will be vetted By Mid Suffolk. Needham Lake planning will be discussed on 11th December, with work hoping to commence in January,

(iii) To receive a report from the Footpath Warden. No footpath warden or report received.

(iv) To receive a report from the Tree Warden Apologies from Julian Roughton. Three landowner packs of free trees (45 each) have been secured and will be collected in early December. Also some additional trees have been received for planting in the parish. Ideas please for planting, ideally with landowners permission.

148.19 To receive an update on outstanding actions from last meeting:

(i) Road repairs. Cllr Cross reported that Highways have repaired 4 out of the 11 potholes reported. Following a further survey Cllr Cross has identified another pothole which he will report and monitor. Cllr Cross will also include a piece in the Parish News advising residents of the Highways Tool.

149.19 To consider the proposals by the Footpath Warden for the improvement of the village Footpaths. Deferred to next meeting.

150.19 To consider new & outstanding planning applications, including consultation responses.

(i) DC/19/03638 Russell House, Russell Green. Listed building consent granted. Noted

(ii) DC/19/02803 Rookery Farm Planning Permission Granted. Noted

(iii) DC/19/02804 Rookery Farm Listed Building Consent. Noted

(iv) Poultry Units update. Reports have now been received that the plans for poultry units at Horham and Southolt have been withdrawn. The next Parish group meeting is scheduled for 27th November. Cllrs Ian Williamson & Steve Lee will attend.

151.19 Progress Report Neighbourhood Plan Cllr Lee sent a report stating that the draft is nearing completion and will be circulated to councillors in time for a meeting to approve and submit the Plan to MSDC for examination prior to a public referendum. Provisional date for meeting 15th January 2020.

152.19 To approve the accounts. Accounts approved

153.19 Finance

Current Account	Bank Balance	£3822.38
Reserve Account	Bank balance	£13290.83
Balances noted		

154.19 To approve the Account Payments

(i) SALC	Payroll Service	£21.60
(ii) J Collett	Expenses	£78.92
(iii) Parish Online	PMSA Fee NP	£60.00

Payments approved.

155.19 To approve the Account Receipts

(i) Interest	£5.53
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Receipt noted

156.19 To agree arrangements for consideration of the draft budget 2020/2021. Council agreed to meet on 4th December at 6pm to discuss the budget.

157.19 To appoint the Internal Auditor. Council agree to appoint Heelis & Lodge as the Internal Auditor.

158.19 To review the internal control. Defer to next meeting.

159.19 To consider a response to the Local Government Boundary Commission. The Council agree not to respond as Wilby is not directly affected.

160.19 To consider the purchase of a temporary snow fence and an application to Guy McGregor for funds. Cllr Robin Cross reported that he had written to owners at Braiseworth Hall with information about the snow fence. However no response received. Cllr Cross will try again to contact. Defer to next meeting.

161.19 To consider the purchase of a new notice board and applying to District Cllr Julie Flatman for funds from the locality budget. Council agreed to purchase a new notice board for the use of the Parish Council only. Clerk will complete application form for funds. Once funds received, the clerk will order the board.

161.19 To review the asset register. Council approve the updated register.

162.19 To consider the correspondence received.

- (i) Clerks & Councils Direct
 - (ii) The Pensions Regulator
- Noted

163.19 To receive and discuss items from Parish Councillors

- Parishioners have voiced concerns over the widened entrance at Rookery Farm. However Council felt it was not there place to question this alteration.

164.19 To receive items for the next Agenda

- Donations
- Policy Review
- Snow Fence
- Internal Control
- Budget & Precept

165.19 To agree the meeting dates for 2020.

- 8th January
- 15th January Extraordinary meeting re draft NP
- 4th March
- 6th May
- 13th May APM
- 1st July
- 2nd September
- 4th November

The clerk has been advised that the village hall will not be available for meetings on Wednesdays until the end of March. Arrangements will be made to hold the meetings in the school.

166.19 Date and time of the next meeting: 8th January 2020 7.30pm at Wilby Primary School.

167.19 Meeting Closed 9.15pm

Minutes signed as correct

Chairman _____ Date _____

