

**Minutes of the meeting of Wilby Parish Council at Coronation Hall on Wednesday 11<sup>th</sup> September 2019 at 7.30pm**

**Attendees: Cllr Ian Williamson (Chair), Cllr Steve Lee, Cllr Karen Collins, Cllr Robin Cross, Cllr Rebecca Regis  
DC Cllr Julie Flatman, CC Cllr Guy McGregor, Alison Walls (Footpath Warden), 3 residents & Clerk J Collett**

**107.19 To consider accepting apologies for absence** None

**108.19 To approve and sign minutes of the council meeting on 3<sup>rd</sup> July, 17<sup>th</sup> July 29<sup>th</sup> July & 20<sup>th</sup> August 2019.**  
Minutes of meeting 3<sup>rd</sup> July point no 82.19 amended and agreed. Minutes of 17<sup>th</sup> July attendees amended and agreed. Minutes 29<sup>th</sup> July & 20<sup>th</sup> August agreed.

**109.19 To record declarations of interest from members in any item to be discussed** None

**110.19 To consider dispensation from members in any item to be discussed** None

**Public Forum**

(i) Parishioner's questions or comments A resident asked for information regarding the moving of the Wilby Settlement Boundary. Cllr Lee confirmed this would be covered under item 113.19.

(ii) To receive reports from the District & County Councillors

County Councillor Guy McGregor reported that there were issues regarding the home to school transport. Suffolk County Council provide free transport to the nearest school although the criteria states this needs to be over 3 miles. Cranswick has a new chicken factory at Eye, access from the site to the main road is suitable, although transport taking chicken to the site would greatly increase the traffic on the roads around the area. There is a need to minimise the impact on the area by restricting the movement of HGVs and hours worked. The Traffic Commissioner and Suffolk CC relationship seems to be non-existent. Highways have not been consulted by the traffic commissioner. Failure in administration at Highways, since no consideration has been given to the source of chickens for the very high capacity factory in Eye and the traffic movements this will create when a number of very large chicken breeding units are established in the surrounding area.

District Councillor Julie Flatman confirmed that following discussion at the JLP consultation event at Stradbroke where the issue of proposed large scale poultry units in Horham, Southolt and elsewhere was raised, the District Council had established a The Task Group, including representation from Parish Councils directly affected, to consider the impact of these proposals in detail. Social prescribing has supported 77 residents. The programme will now be rolled out to other areas. Cllr Flatman confirmed that the Newtons Farm planning application will go to committee at the end of the month where Cllr Flatman will put the case forward to oppose the application. Free swimming for the under 16's over the summer holidays has been well supported. Plans to run the scheme in the October & Christmas holidays are being discussed, the scheme is funded by the District Council. The DC is working on a new project with schools to encourage primary school children to take part in more sport over the next three years.

(iii) To receive a report from the Footpath Warden. Alison has recently reported some damage to the signs and bridges. Alison asked CC Guy McGregor about new permissive footpaths to link other footpaths. Funds may be available from the highways locality budget.

(iv) To receive a report from the Tree Warden Apologies from Julian Roughton. Nothing to report.

**111.19 To receive an update on outstanding actions from last meeting:**

(i) Road repairs Cllrs Lee & Cross The survey has now been completed. 12 potholes identified together with deterioration of the sides of the roads in some areas. The report is nearing completion and will be sent to Highways with a copy to Cllr Guy McGregor.

(ii) Footpath Map Cllr Collins Report. Thanks to Cllr Karen Collins for completing this project. The map is now positioned on the Village Hall wall facing the road with copies available for the public. A small balance is in reserve to enable further copies to be printed when required.

**112.19 To consider new & outstanding planning applications, including consultation responses.**

(i) DC/19/02958 Rowan House, Foals Green, Wilby Planning Permission Granted Noted

(ii) Poultry Units update. Concern about the number of HGV movements. The joint parish meeting asked all the parishes to request a Road Safety Audit. However the council agreed that as Wilby is not directly involved and cannot justify requesting an audit. Andrea Long, NP Consultant, confirmed that the views of Wilby PC would not be taken into account as they are not directly affected. Parish Council agreed to submit a related comment in reply to the JLP, but not to be part of the collective response.

**113.19** Progress Report Neighbourhood Plan including JLP response. The MSDC draft JLP proposes moving the Wilby settlement boundary. The call for sites a few years ago identified two areas. MSDC ruled out one site but not the second site. Part of this site (opposite Church Close) has been included in the draft JLP and the settlement boundary has been amended to include it. The Parish Council draft response to the JLP consultation will object to the proposed change in the settlement boundary and will object to development of the site in question, consistent with the views reached by the NP consultees. An extraordinary meeting will be held on 23rd September 2019 to approve the response. Progress on the NP. The public consultations have now been completed, except for the final one that will be on the completed draft plan.

**114.19** To approve the accounts. Accounts approved.

**115.19 Finance**

Current Account	Bank Balance	£6424.23
Reserve Account	Bank balance	£10472.80

**116.19** To approve the Account Payments

(i) K Collins	Footpath Map	£142.04	
(ii) Mid Suffolk DC	Election Expenses	£104.78	
(iii) K Collins	Footpath Map	£39.66	
(iv) J Collett	Expenses	£65.70	
(v) CAS	Insurance	£189.95	
(vi) Suffolk Cloud	Website Fees	£100.00	All payments agreed.

**117.19** To approve the Account Receipts

(i) NP Grant	Groundworks	£5294.00	Receipt noted
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**118.19** To review the insurance policy. The council is still within the 5 year undertaking. However the footpath map needs to be included in the assets and insurance. Clerk to advise.

**119.19** To review the clerks salary. This discussion took place in private under the confidentiality guidelines. The council are happy with the clerks performance and agreed to increase the clerk to SLP 12 wef 1<sup>st</sup> October. Clerk to advise SALC.

**120.19** To review the Standing Orders These were found to be adequate for the council's requirements.

**121.19** To review the Financial Regulations and approve the amendments as per NALC guidelines. Council unanimously agreed the amendments.

**122.19** To review the Asset Register The footpath map needs to be added, revision will be agreed at next meeting.

**123.19** To consider the re-siting of the village noticeboard. Cllr Collins requested the re-siting of the noticeboard to a more accessible place. Council agreed that preferably a new notice board should be provided exclusively for Parish Council notices, being located potentially on the side of the village hall, with the existing notice board outside the school being available for public notices. Clerk will obtain prices.

**124.19** To consider the correspondence received.

None received

**125.19** To receive and discuss items from Parish Councillors Cllr Cross suggested the idea of a snow fence and will investigate and report back at November meeting.

**126.19** To receive items for the next Agenda

- Asset Register
- Budget
- Snow Fence

**127.19** Extraordinary meeting on 23<sup>rd</sup> September 2019. Time to be confirmed. Date and time of the next meeting: 6<sup>th</sup> November 7.30pm at Coronation Hall.

**128.19** Meeting Closed 10pm

Minutes signed as correct.

Chairman \_\_\_\_\_ Date \_\_\_\_\_



