

Minutes of the Meeting of Wilby Parish Council at Coronation Hall on Wednesday, 6th September 2017 at 7.30pm.

Attendees: Cllr Ian Williamson(Chairman), Cllr Steve Lee, Cllr Ian Taylor, Cllr Richard Woolgrove, Tree warden Julian Roughton, District Cllr Julie Flatman & Clerk Julie Collett.

109.17 To consider accepting apologies for absence. Apologies were received and accepted from Cllr David Holliday

110.17 To approve and sign the minutes of the council meetings on 12th July & 16th August 2017. Minutes of 12th July had a minor amendment agreed by the council, item 99.17 to amend “drains” to “drainage ditches”. These were then signed as correct and the amendment initialled by the chairman. Minutes from 16th August were unanimously agreed as correct and signed accordingly.

111.17 To record declarations of interest from members in any item to be discussed None received

112.17 To consider dispensation from members in any item to be discussed None received.

Public Forum

(i) Parishioner’s questions or comments No questions

(ii) District & County Councillors’ reports District Councillor Julie Flatman reported that Wilby PC are now entitled to claim for the locality Budget. This will be put on the agenda for the November meeting. Cllr Flatman confirmed she had donated £250 to replace the Rural Coffee Caravan that had recently been stolen. This project is sponsored by the District Council. Cllr Flatman asked if Wilby would like to re-instate the monthly visits by the caravan. The consultation relating to the Mid Suffolk Joint Local Plan Consultation started on the 21st August and runs until 10th November. Cllr Flatman confirmed the open meeting for the public to attend takes place on the 5th October from 2pm until 7pm at Eye Community Centre. Endeavour House welcomes the first team on the 18th September. Teams will move there on a weekly basis following that date.

(iii) To received the Footpath Warden’s report No footpath warden.

(iv) To receive a report from the Tree Warden Julian Roughton reported that two medieval hedges had been removed on land sold recently south of London City Road. Suffolk County Council gave land drainage consent, causing the removal of these hedges. However, environmental officers should have been consulted and permission should have been sought from the District Council as this has breached hedgerow regulations. These hedges were some of the last medieval hedge boundaries left in Wilby The Parish Council agreed to write to Chris Hancock at the District Council expressing concern and hope that this matter will be followed up appropriately.

113.17To receive an update on outstanding actions from last meeting:

(i) Wilby Road Angel Bends Repairs ref 159047 The reported repair has been carried out, however a further Chevron sign now needs repair. Clerk will follow up.

(ii) London City Road ref 175308 “The unblocking of surface water systems will be carried out under the regular programme of cyclic maintenance.” Clerk will clarify when this is programmed for.

(iii)Marker posts at Russell Green ref 178580 This is being investigated. Highways have placed cones and signs In the area concerned.

(iv)Footpath 8 ref 4197981 This has been programmed for repair.

(v) Footpath 1 ref 4243768 This has been programmed for repair.

114.17 To consider new & outstanding planning applications, including consultation responses

(i) Planning Application DC/17/04156 Church Farm, London City Road. Erection of Timber Bridge The council unanimously agree to support this application.

(ii) Planning Permission Granted DC/17/02808 4 Church Cottages. Permission noted.

115.17 To consider the correspondence received.

None Received.

116.17 To review & amend the Standing Orders. The proposed amendments were agreed by the council. The completed standing orders will be adopted at the next meeting.

117.17 To review & amend the Financial Regulations. The proposed amendments were agreed by the council. The completed financial regulations will be adopted at the next meeting.

- 118.17 To consider appointing a new member to the Financial Working Group.** Cllr Williamson proposed Cllr Woolgrove to join the Financial Working Group. Seconded by Cllr Taylor. Unanimously agreed by the council. Cllr Woolgrove accepted the position.
- 119.17 To review the clerks contract & salary.** The council thanked the clerk for her work over the past year and agreed unanimously to the increase of salary in line with SCP18. Clerk will inform SALC. This will be effective from 1st October 2017.
- 120.17 To approve the contract and payment for joining the VETS scheme.** The council approved the VETS system and the first year's payment relating to the setting up of the system of £45 + VAT. The contract was signed with six volunteers willing to sign up. The clerk will forward the paperwork and obtain confirmation of the final details. A short advice note will be prepared in due course for each Wilby household.
- 121.17 To receive the external auditors report.** The council received and accepted the external auditors report. One item was raised and accordingly the asset register will be updated at the next meeting.
- 122.17 To consider the Babergh and Mid Suffolk Joint Local Plan Consultation.** This consultation opened on 21st August and runs until 10th November. One site has been highlighted in Wilby that falls within the criteria for consultation. Five houses could be built on this site. Cllrs Lee & Woolgrove are due to attend the meeting on 14th September and will report back to the council. The council agree to convene a public meeting on Monday 9th October to inform residents of possible future plans for the area and to seek their views before responding to the consultation.
- 123.17 To consider the feasibility of a Parish Plan.** The clerk will look at the different options open to the council and also confirm which plan will carry any weight with the District Council.
- 124.17 To receive updated accounts for the current year.** Accounts were received.
- 125.17 Finance**
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|-----------------|--------------|----------|
| Current Account | Bank balance | £941.05 |
| Reserve Account | Bank balance | £6907.82 |
- Balances are noted
- 126.17 To approve the Account Payments**
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| (i)J Collett | Expenses | £78.00 |
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- Council approves the payment.
- 127.17 To approve the Account Receipts**
- Nothing Received
- 128.17 To receive and discuss items from Parish Councillors** Cllr Williamson suggested a rota for the changing of the SID. This was agreed by the council, with Cllr Lee requesting to be omitted from the rota due to work commitments. Cllr Williamson also confirmed that the parish newsletter was now to be produced bi-monthly.
- 129.17 To receive items for the next Agenda**
- Asset register
Financial Regulations
Standing orders
District Council locality Budget.
Response to local plan Consultation.
- 130.17 Date and time of the next meeting: Wednesday 1st November 2017 7-30pm in Coronation Hall.**
- 131.17 Meeting Closed 9.59pm.**

Signed as correct.

Chairman _____ Date _____

