

Minutes of the Meeting of Wilby Parish Council at Coronation Hall on Wednesday, 1<sup>st</sup> November 2017 at 7.30pm.

**Attendees:** Cllr Ian Williamson (Chair), Cllr Steve Lee, Cllr Richard Woolgrove, 14 residents & Julie Collett (Clerk).

- 132.17 To consider accepting apologies for absence** Apologies received from Cllrs Ian Taylor & David Holliday. The meeting was adjourned to allow Cllrs Lee & Woolgrove to give a presentation on the 12 steps of the Neighbourhood Plan & to allow questions from the floor. Comments were also encouraged relating to the Joint Local Plan. However, no comments were forthcoming. Following the discussion, the meeting was re-convened.
- 133.17 To approve and sign the minutes of the council meeting on 6<sup>th</sup> September 2017.** Minutes were approved and signed as correct.
- 134.17 To record declarations of interest from members in any item to be discussed** Cllr Richard Woolgrove declared a pecuniary interest in item no 139.17 (ii).
- 135.17 To consider dispensation from members in any item to be discussed** None received
- 136.17 To consider the response to the Babergh and Mid Suffolk Joint Local Plan Consultation.** The meeting was opened to allow any comments from the public on the JLP. No comments were forthcoming. Therefore, the Parish Council agreed not to respond formally to the JLP, but the Clerk will email to advise that although there had been a good turnout for the meetings, there had been little public response to the JLP. However, the Parish have voted to go forward with a Parish Council led Neighbourhood Plan and seem to be focused on this rather than the JLP.
- 137.17 To consider a Neighbourhood Plan.** The meeting was opened in order to allow discussion from the floor and any questions. Following a presentation by Cllrs Lee & Woolgrove a vote was taken and was unanimous in favour of going forward with a Parish Council led Neighbourhood Plan. The Council will vote on this at an extraordinary Parish Council meeting to be held on Wednesday 8<sup>th</sup> November.

#### **Public Forum**

- (i) Parishioner's questions or comments No further comments
  - (ii) District & County Councillors' reports No CC & or DC present
  - (iii) To received the Footpath Warden's report No Footpath warden
  - (iv) To receive a report from the Tree Warden No Tree warden
- 138.17 To receive an update on outstanding actions from last meeting:**
- (i) Wilby Road Angel Bends Repairs ref 159047 Clerk has received confirmation that this work has now been completed.
  - (ii) London City Road ref 175308 Still awaiting work
  - (iii) Marker posts at Russell Green ref 178580 Council have confirmed that the verge has been re-instated but they have no plans for installing marker posts in the near future.
  - (iv) Footpath 8 ref 4197981 Replacement has been requested
  - (v) Footpath 1 ref 4243768 Replacement has been requested
  - (vi) Footpath 16/17 ref 4297630 Replacement has been requested
  - (vii) VETS This system has now gone live. A test call has been carried out. All residents have now received a leaflet with the details of the telephone number to call if in need of help and the code to the defibrillator box. The VETS volunteers have received handouts with the system instructions, a map & postcode listing of the area. The Chairman thanked the Clerk on behalf of council for all her good work in setting up the VETS.
- 139.17 To consider new & outstanding planning applications, including consultation responses**
- (i) Planning Application, Manor Farm Barn DC/17/04771 The owner advised the council of the plans for Manor Barn Farm. The council voted in favour of supporting the application and recommend the following conditions: The ownership of the main residence of the applicant and the barns are to remain in the ownership of one person & the barn is only to be used for holiday lets.
  - (ii) Planning Application, The Nest DC/17/03722 Cllr Woolgrove declared a pecuniary interest in this application which left the council with only two councillors able to vote. Therefore, not being quorate a decision was not possible.
  - (iii) Planning Permission Granted Cowslip Barn DC/17/04054 Noted
  - (iv) Listed Building Consent Granted Church Farm DC/17/04088 Noted
  - (v) Planning Permission Granted 1 Marriotts Close DC/17/03539 Noted
  - (vi) Planning Permission Granted Lennys Farm DC/1708/17 Noted

- (vii) Prior Approval Granted Bullrush Barn DC/17/04063 Noted
- (viii) Planning Permission Granted Church Farm DC/17/04156 Noted
- (ix) Discharge of Conditions Accepted. Barn, Manor Farm 1651/15 Noted
- (x) Planning Permission Granted Barn, Manor Farm. DC/17/03952 Noted

**140.17 To consider the correspondence received.**

- (i) SALC Annual Report Noted
- (ii) JACS Gateway Feature Noted
- (iii) Community Action Suffolk Insurance Confirmation Noted

**141.17 To adopt the amended Standing Orders.** The council voted in favour of adopting up to date Standing Orders.

**142.17 To adopt the amended Financial Regulations.** The council voted in favour of adopting up to date Financial Regulations.

**143.17 To consider the application for the Locality Budget.** The council have agreed not to apply for any grant for the time being.

**144.17 To ratify the amended insurance policy as necessary to include the telephone box.** The council agreed the inclusion of the telephone box on the insurance policy.

**145.17 To consider the first draft of the budget for 2018/19.** The council agreed to refer the budget to the Financial Working Group to bring forward a recommended budget to council at its January 2018 meeting. The council agreed that Cllr Woolgrove would become an additional signature on the account.

**146.17 To receive updated accounts for the current year.** Noted

**147.17 Finance**

Current Account	Bank balance	£1282.17
Reserve Account	Bank balance	£7658.50
Balances Noted		

**148.17 To approve the Account Payments**

(i) J Collett	Salary	£336.93
(ii) J Collett	Expenses	£92.29
(iii) Business Services at CAS Ltd	Insurance	£189.95
(iv) SALC		£26.40

All payments were agreed.

**149.17 To approve the Account Receipts**

(i) MSDC	Precept	£1750
(ii) Interest		£0.68

Receipts noted

**150.17 To receive and discuss items from Parish Councillors**

Cllr Woolgrove mentioned traffic calming and thought that the reinforced concrete speed cushions were excellent at slowing down speeding traffic.

**151.17 To receive items for the next Agenda**

- To review the Records Management Policy
- To review the Publication Scheme
- To review the Suffolk Code of Conduct.
- Donations
- Budget 2018/19

**152.17 To agree the dates of the 2018 meetings.**

- 10<sup>th</sup> January
- 7<sup>th</sup> March
- 2<sup>nd</sup> May 7pm Annual Parish Meeting
- 9<sup>th</sup> May Annual Meeting of the Parish Council
- 11<sup>th</sup> July
- 5<sup>th</sup> September
- 7<sup>th</sup> November

The council agreed to the 2018 dates

**153.17 Date and time of the next meeting: Wednesday 10<sup>th</sup> January 2018 7-30pm in Coronation Hall.**

**154.17 Meeting Closed 21.58pm.**

Signed as a true record.

Chair \_\_\_\_\_ Date \_\_\_\_\_

DRAFT