

**Minutes of the Meeting of Wilby Parish Council at Coronation Hall on Wednesday, 12<sup>th</sup> July 2017 at 7.30pm.**

**Attendees: Cllr Ian Williamson (Chair), Cllr David Holliday (Vice Chair), Cllr Steve Lee, Cllr Ian Taylor, Cllr Richard Woolgrove & Clerk Julie Collett**

- 83.17 To consider accepting apologies for absence** Apologies from District Councillor Julie Flatman who is away on annual leave.
- 84.17 To approve and sign the minutes of the council meetings on 10<sup>th</sup> May 2017 & 31<sup>st</sup> May 2017.** An amendment to the minutes of 31<sup>st</sup> May was agreed item (i) Public Forum Page 525. Minutes were both then agreed and signed as correct.
- 85.17 To record declarations of interest from members in any item to be discussed** Cllr Taylor declared a non-pecuniary interest on item no 91.17.
- 86.17 To consider dispensation from members in any item to be discussed** None received
- 87.17 To consider the co-option of new Parish Councillors** Cllr Williamson explained the procedure for the co-option of new councillors. Candidate Richard Woolgrove was invited to leave the meeting while councillors discussed the candidate. This was declined. Cllr Williamson proposed that Richard Woolgrove be co-opted onto the council, seconded by Cllr Lee, all in favour. Richard Woolgrove was invited to join the council and completed the Declaration of Office form. Cllr Williamson welcomed Richard Woolgrove to the council.
- Public Forum**
- (i) Parishioner's questions or comments No parishioners present
  - (ii) District & County Councillors' reports No District or County Councillors present. However Cllr Flatman mentioned the availability of the Locality Budget.
  - (iii) To received the Footpath Warden's report No Footpath Warden
  - (iv) To receive a report from the Tree Warden Tree Warden not present
- 88.17 To receive an update on outstanding actions from last meeting:**
- (i) Wilby Road Angel Bends Repairs This sign as has been repaired, however it has replaced incorrectly. Clerk will follow up.
  - (ii) VETS System Council agreed to go ahead with this system. Clerk will make arrangements
  - (iii) Marker posts at Russell Green No further update. Clerk will now chase.
  - (iv) Footpath 8 Works ordered.
  - (v) SID This is up & running, although the range of speed indicated will be changed to setting 4. Contract for the posts has been signed and returned.
- 89.17 To consider new & outstanding planning applications, including consultation responses**
- (i) 1548/17 Wilby Manor, Wooten Green, Wilby. Permission granted.
  - (ii) 1549/17 Wilby Manor, Wooten Green, Wilby Listed buildings consent granted.
  - (iii) Certificate of Lawfulness Plan App 1175/17 Bullrush Barn, Messuage Farm. Granted. Noted.
- 90.17 To consider the correspondence received.**
- (i) Local Government Boundary Commission
  - (ii) Suffolk Accident Rescue Services change of details.
  - (iii) Stradbroke High School
  - (iv) Community Action Suffolk Insurance confirmation
  - (v) Clerks & Councils Direct
- Correspondence noted
- 91.17 To consider financial assistance to the Village Hall** Cllr Taylor reported that the school is prepared to assist the village hall by £300 annually to be held in a reserve account for car park maintenance. The village hall committee have agreed to match fund. The school have also confirmed that one of the parents is a contractor and has agreed to maintain the car park for free over the next two years. Clerk has also received details of recycling banks with proceeds helping village halls. Clerk will forward the details to Alison Taylor.
- 92.17 To review & amend the asset register.** The asset register was amended to include the SID and adopted.
- 93.17 To review & amend the Standing Orders.** The Chair & Clerk will amend the standing orders to include the procedure for co-option and financial regulations to include the 2015 Regulations covering contracts in

excess of £25,000. Draft amendments will be circulated in advance for approval at the September 2017 meeting of council.

**94.17 To receive the internal auditors report.** The report was received by the council and the 2 recommendations will be implemented by the clerk.

**95.17 To receive updated accounts for the current year.** Accounts received and noted.

**96.17 Finance**

Current Account	Bank balance	£1375.21
Reserve Account	Bank balance	£6907.25

**97.17 To approve the Account Payments**

(i)J Collett	£328.13
(ii) HMRC	£4.40
(iii)SALC	£29.72
(iv) SALC	£8.54
(v)SALC	£11.79
(vi)J Collett	£51.58

All payments approved

**98.17 To approve the Account Receipts**

(i) MSDC	£1750-00
(ii) HMRC	£680-42

Receipts noted

**99.17 To receive and discuss items from Parish Councillors**

Residents in Marriotts Close residents have raised concerns that the drainage ditches are not running properly. The pipes under the car park appear to be blocked and causing water in the pipes to back up. Clerk will contact Highways.

The parish newsletter has a new editor, Alison Hosford from Brundish.

**100.17 To receive items for the next Agenda**

Financial regulations  
Standing orders  
Clerks Contract  
VETS  
Financial Working Group  
MSDC Call for Sites

**101.17 Date and time of the next meeting: Wednesday 6th September 2017 7-30pm in Coronation Hall.**

**102.17 Meeting Closed 9-30pm**

**Minutes agreed**

Chair \_\_\_\_\_ Date \_\_\_\_\_

