

Minutes of the Meeting of Wilby Parish Council at Coronation Hall on Wednesday, 7th September 2016 at 7.30pm.

Attendees: Cllrs Ian Williamson (Chair), David Holliday, Steve Lee. Todd Strehlow & Ian Taylor
District Councillor Julie Flatman & Clerk Julie Collett

100.16 To consider accepting apologies for absence No Apologies

101.16 To approve and sign the minutes of the council meeting on 6th July 2016 Minutes were approved and signed as correct.

102.16 To record declarations of interest from members in any item to be discussed Cllr Ian Taylor declared a non-pecuniary interest for item no 108.16. This was noted by the Council.

103.16 To consider dispensation from members in any item to be discussed None received

Public Forum

(i) Parishioner's questions or comments No parishioners present

(ii) District & County Councillors' reports Cllr Julie Flatman presented her report. A fund raising workshop will be held in Lavenham on Wednesday 19th October 2016 to provide details on accessing various grants for voluntary & community groups including parish councils. A programme of events to support those suffering with Dementia and their carers is being organised by the District Council. This includes reduced price tickets at the Regal Theatre in Stowmarket. The outcome of the devolution vote should be reported in the papers soon. The District Council is pushing to encourage volunteers to come forward and help in their parishes.

(iii) To receive the Footpath Warden's report Nothing to report. Cllr Todd Strehlow tendered his resignation from this role as he has now moved from the area.

(iv) To receive a report from the Tree Warden No tree warden present.

104.16 To receive an update from the Clerk on outstanding actions from last meeting:

(i) Wilby Road. Problem reported, response received. A response has been received stating that the highways are checked every three months. There are no plans for any immediate work and future work will depend on funding.

(ii) Meeting requested with highways, awaiting response No response received as yet. Cllr Flatman will intervene on our behalf to try and get a response. The clerk will also contact County Councillor Guy McGregor.

(iii) Freedom of information request re Highways meeting on London City Road speed request These minutes have now been received and state the reason for the application being turned down was the application does not meet the necessary criteria – traffic flow, accidents, average speeds.

(iv) Drainage pipe damage response The council have now passed this onto the Bridges & Structures team.

(v) Response from Orwell Housing re Church Close numbering. Orwell have responded stating that the development team will not be changing the current signage at this time.

105.16 To consider new & outstanding planning applications, including consultation responses

None received

106.16 To consider the correspondence received.

(i) Marie Curie

(ii) Suffolk Year of Walking

(iii) The Local Councillor

(iv) HSBC re interest rates

All correspondence has been noted by the council.

107.16 Update on the purchase of the Defibrillator Cllr Strehlow is still awaiting a response to questions sent to Martin Render of CHT. He will chase this and then hand over details to Cllr Williamson. The council expressed their thanks to Cllr Strehlow for progress in this project so far.

108.16 To consider a request from the Hall Committee to provide a letter of support for funding. The village hall committee are applying for S106 funding of £3438-79 for the external refurbishment of the hall. The council were happy to support this project and agreed to send a letter in this respect.

109.16 To note the Village Hall Committee have cleaned the phone box. The council records its thanks to the hall committee for cleaning the phone box, namely Mrs Alison Taylor and Mrs Sheila Mutimer.

110.16 To review the clerks contract The clerk left the room while the councillors discussed the contract. The councillors reported that they were happy with the clerks work and support, and agreed that her salary should be increased to that of SCP17. The clerk will contact SALC to arrange.

111.16 To review the Suffolk Code of Conduct. The council reviewed this document.

112.16 To review the standing orders These were found to be adequate for the council's requirements.

113.16 To review the council's insurance. This were found to be adequate for the council's requirements.

114.16 To consider the findings of the External Audit. No matters have been brought to the council's attention. The audit is all in order.

115.16 To consider co-opting a new member to the council. The council discussed a possible new councillor. The CV will be forwarded to the councillors. The candidate is keen and will attend the meeting in January.

116.16 To set the dates for the 2017 Parish Council meetings. Meetings have been agreed for 2017:

- 11th January 2017
- 1st March 2017
- 3rd May 2017 Annual Parish Meeting
- 17th May 2017 Annual Meeting of the Parish Council
- 5th July 2017
- 13th September 2017
- 1st November 2017

117.16 To receive updated accounts for the current year. The accounts were noted.

118.16 Finance

Current Account	Bank balance 23/08/16 £830.51
Reserve Account	Bank balance 23/08/16 £10223.38

119.16 To approve the Account Payments

(i) J Collett	£108.60
(ii) Business Services at CAS Ltd	£164.29
(iii) Wilby Village Hall	£80.00

All payments were approved by the council.

120.16 To approve the Account Receipts

None received

121.16 To receive and discuss items from Parish Councillors

Cllr Holliday requested that all administrative documents be placed on the website. Cllr Holliday and the clerk will consult. Cllr Lee will speak to another potential councillor and report back. Cllr Lee will also contact someone from highways to report the school signs are obscured from view and need work to rectify the situation. Cllr Taylor reported the recent happenings of the Village Hall Committee. An EGM was held on the 5th September and members were co-opted on. The committee has 5 members and is now able to continue. He also reported that he had looked at the BT Openreach site entering his postcode. The response was "5 months until the cabinet is upgraded in this area". Cllr Williamson reported on a devolution meeting recently attended.

122.16 To receive items for the next Agenda

- To receive an invoice from Shand for the flailing of Wilby Green
- Defibrillator update
- To consider any applications for new councillors

123.16 Date and time of the next meeting of the Parish Council Wednesday 2nd November 2016 at 7-30pm.

124.16 Meeting Closed 9-06pm

Following the closure of the meeting, the Financial Working Group conducted an internal financial check and found everything to be in order.

Chair _____ Date _____

