

**Minutes of a meeting of the Finance Working Group of Wilby Parish Council held at The Old Swan at 3.00 pm on Wednesday 15 November 2017**

**Present:** Cllr Ian Williamson (Chair), Cllr Richard Woolgrove and Julie Collett Clerk and RFO

**Item 1 – To propose a budget for the Parish Council for 2018/19**

1. The group reviewed the draft budget circulated on 14 November 2017 which updated that presented to council at its meeting on 1 November 2017. The following adjustments were agreed:

Expenditure

- The budget for Village Maintenance should be reduced by £150 (Defibrillator installation £100 not required, Defibrillator Running Costs £150 covered under defibrillator budget.)
- The budget for Village Survey follow up at £700 was no longer required

Reserves

- The provision of £1000 for Village Survey follow up was no longer required
- The provision for Wilby Green a £1150 was deemed to be no longer specifically required. Of the total £400 was assigned to required savings in reserves and the balance of £750 was accrued to the General Contingency reserve taking that provision to £1275.
- The provision for Neighbourhood Planning to be increased to £3000 on the presumption that grants of up to £6000 would be available.

2. These adjustments enabled the precept to be maintained at £3500.

3. It was agreed that the revised budget should be recommended to council for adoption at its meeting on 10 January 2018.

**Item 2 - Internal Control Check**

4. An internal control check was undertaken and items checked had been accounted for correctly.

Ian Williamson  
Chairman FWG

19 November 2017 Revised 3 January 2018

