# Wilby Parish Council AGENDA

## To: Members of Wilby Parish Council

You are duly summoned to attend the next meeting of Wilby Parish Council to be held at 7.00pm on Thursday 18th July 2024 at Wilby Coronation Hall.

## Public Attendance

Members of the public and press are welcome to attend. At item 9, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration.

# AGENDA

## Chairman’s welcome

## Apologies and approval of absences

## (a) Councillors to receive any apologies for absence.

## (b) Councillors to **vote** on acceptance of any apologies received

1. **To receive Declarations of Interest**

Councillors to declare interests in subsequent agenda items as follows:

 (a) Pecuniary Interests

 (b) Other registerable interests

 (c) Non-registerable interests

1. **To consider requests for dispensations**
2. **Councillor vacancies: To review any applications for co-option**
3. **To resolve that the minutes of the meeting of the council as well as the Annual Parish Council Meeting held on 22nd May 2024 are a true and correct record**
4. **County and District Councillors & Footpath and Tree Warden Reports**

(a) The Tree Warden will be attending a day meeting for Suffolk Tree Wardens on 20th July

(b) The Footpath Warden has chosen to stand down from the position

(c) Cllr Linders report

Councillors to raise any questions on submitted reports

1. **To receive Action Log updates/progress reports for information on the following:**
	1. PC Flood Report
	2. Highways Update
	3. Wilby PC website
	4. Banking
	5. VETS Defibrillator

## Brundish and Wilby Joint Planning Meeting

## Signage at Wilby Green

## Public participation session (15 minutes)

## Councillors to receive questions or comments from the public on agenda items

1. **To consider planning applications**

 APPLICATION FOR LISTED BUILDING CONSENT - DC/24/03007 - Russel House, Russel Green, Wilby.

https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?keyVal=SG5R68SHGAP00&activeTab=summary

1. **Finance**

(a) To receive Finance Report

* + 1. Bank Reconciliation
		2. Budget to Actual
		3. Receipts and Payments since last meeting

 (b) To discuss pre approval of the Clerks salary for 12 months

(c) To authorise payments listed below:

###  APM refreshment expenses: £13.45

###  Salaries: £356.60

###  Stamps: £6.80

###  Community Heartbeat VETS invoice: £120

1. **AGAR**

Clerk submitted documentation to PFK Littlejohn and Heelis & Lodge. Bank statements for the full duration were unable to be submitted due to lack of access to the PC account. Now resolved.

1. **Policies for review**

(a) TBC

(b) Standing Orders

(c) *Financial Regulations – on hold*

1. **Items for consideration for inclusion on the next agenda**
2. **Correspondence for Information**

Invoice from Anglia Charging received in error. Village Hall Committee to resolve.

## Items from Parish Councillors

## Agenda items for next meeting

## Date of next meeting

To confirm the date of the next meeting, scheduled for 12th September 2024.

*A. Clarke*

*Clerk to the Council*

*Approved by Cllr. Lee, Chair…………………………………….…………………………………….Date ………………..*